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**NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE**

Notes of the North Wales Regional Partnership Board Meeting

2nd June 2017

10:30 – 12:30

Optic, St. Asaph Business Park

Present: Cllr Gareth Roberts, Bethan Jones Edwards, Lynda Colwell, David Worrall, Wendy Jones, Mary Wimbury, Margaret Hanson, Teresa Owen, Dawn Docx, Cllr Christine Jones, Susie Lunt (on behalf of Neil Ayling), Cllr Joan Lowe, Bethan Jones (on behalf of Morag Olsen), Debbie Shaffer, Karen Evans (on behalf of Nicola Stubbins), Audrey Somerton-Edwards (on behalf of Clare Field), Caroline Turner

Apologies: Neil Ayling, Nicola Stubbins, Clare Field, Jenny Williams, Morag Olsen, Vin West, Cllr Llinos Medi Huws

In Attendance: Johanna Manikisa, Sioned Williams WLGA (National Autism Service)

Item	Notes	Actions
1.	<p><u>Welcome, introductions and apologies</u> Cllr Roberts welcomed all to the meeting, introductions were made and apologies noted as above.</p> <p>Cllr Roberts asked the members of the Board to observe a minute's silence to remember and acknowledge those who had been injured recently at Manchester.</p> <p>Apologies were made that the papers of the meeting were late being circulated. Dates of future meetings will be re-sent out to members.</p>	
2.	<p><u>Notes and actions from last meeting</u> CT noted that she and Cllr Aled Morris Jones had sent their apologies to the last meeting.</p> <p>Cllr Roberts asked that if anyone is sending a deputy to the Board then they must inform BJE or himself as a matter of courtesy.</p>	

	<p>Together for MH – MH noted that this meeting is scheduled in June. If anyone hasn't had the information about the meeting to let BJE know.</p>	
<p>3.</p>	<p><u>Presentation National Autism Service</u> JM and ST presented on the proposed national autism service. NW needs to complete a proposal to draw down the funding to implement the service across the region.</p> <p>BJE has arranged a meeting of some key colleagues across health and social care for an initial meeting with JM/ST to start the process of this work. WJ was concerned that there was no third sector involvement in this meeting. DS also concerned that there is no service user attending. DS will forward name of a service user rep to be invited.</p> <p>JM noted that with regard to the service and proposal then hosting, lead organisation and structure are key. Neil Ayling and Andy Roach have agreed to be the Director sponsors for this work stream. Reporting on the progress will be via WLGA to this funding which is different to the reporting on the rest of the ICF funding.</p> <p>Partners agreed that there is a need to map out the current services and resources providing services for autism. MH asked that the Wirral and Cheshire service models be looked at also because services in the East will be compared to this.</p> <p>TO quoted the figures in the population needs assessment with regard to autism. JM noted that part of the service would include awareness raising, sign posting and training.</p> <p>Board members asked whether it would be possible to seek an extension to the submission date for the NW proposals to end of July 2017.</p>	<p>BJE asked WJ and DS to forward name of third sector and service user rep to attend this meeting</p> <p>BJE will discuss extension request with NA/AR and action following the proposed meeting as required.</p>

4.	<p><u>Elect a Vice Chair</u></p> <p>No nominations for Vice Chair received. Names to be forwarded to Cllr Roberts and BJE by no later than 23rd June 2017 with a proposer and seconder. The nominated person will be expected to address Board members and a ballot will be held if there is more than one name.</p> <p>Board members asked that the names that will come to hand be shared prior to the next meeting.</p>	<p>Nominations to be sent to Cllr Roberts/BJE by 23rd June with a proposer and seconder.</p>
5.	<p><u>Pooled Budgets update and letter from the Minister</u></p> <p>Concern raised by members of the Board that the report does not provide a sense of the differentiation between the requirements of the Act around having a pooled budget for care homes and what may be happening in reality. BJ noted that having pooled budgets in some ways was easier for the Health Board than for Local Authorities. Concern that there is no understanding of what the vision is in relation to where pooled budgets are going to help us to deliver integration. A further concern raised was that there is no risk register and profile within this report.</p> <p>Letter from the Minister acknowledged. BJE noted that this is a different message to what we have received in the regional workshops undertaken via the National Commissioning Board. Steve Vaughan who works for the National Commissioning Board is arranging a meeting between Dave Street, Chair of the National Commissioning Board and Albert Heaney at WG. We have been asked not to respond to the letter until the outcome of this meeting is known.</p>	
6.	<p><u>RPB priority work streams – Scope and Delivery plans</u></p> <p>Cllr Roberts expressed his disappointment that the three outstanding scope and delivery plan documents for the 3 RPB priority areas for integration are not available for the Board today. He also expressed his disappointment that this is the second RPB meeting that the now Chair of the NW Leadership Group has not attended. Cllr Roberts will meet with the Chair of the NW Leadership group to share his concern about non progress on the following priority work streams:</p> <ul style="list-style-type: none"> - Children with complex needs and IFSS - Older People with complex needs including dementia - Learning Disabilities <p>As Chair Cllr Roberts expects these scope and delivery plan documents to be at the July meeting.</p> <p>MH concurred with Cllr Roberts' view and felt that the situation was systematic of people's understanding of the RPB and the requirements that has been placed on it by WG. MH also agreed that if the Board request work or update from the Leadership group then these must be forthcoming.</p>	<p>Cllr Roberts and Chair of NW Leadership group to meet</p>

	<p>BJ informed the Board that there is progress in relation to Children via the Childrens Transformation Board meeting and it is pulling together its priorities. A workshop is being held this month to agree the priorities, integrated vision and work will progress. BJ also said that timescales and agendas need to be realistic if we are to get these things right.</p> <p>BJE noted that the scope and delivery plan for Learning Disabilities has been drafted however, needs to be signed off by the NW Leadership group which will be done in its June meeting.</p> <p>Cllr Roberts concluded that when the RPB makes requests for pieces of work the NW Leadership group needs to accept these and undertake them in a timely manner and if they are unable to deliver this should be communicated in the form of written updates to the RPB.</p> <p>MW raised her concern that the NW Leadership group is a group of officers only and DV noted that it is difficult to sustain his attendance if the third sector cannot input.</p>	<p>Scope and delivery plans to come to July RPB meeting.</p>
<p>7.</p>	<p><u>ICF End of year report 2016/17</u></p> <p>Concern raised that the report does not provide information on how the ICF funding has made a difference during 2016/17 and what outcomes have been achieved. Having case studies is not sufficient to provide a regional overview of outcomes.</p> <p>Board members also asked about the proposals for usage of the ICF this year – they would like to see what is being proposed before it is submitted to WG.</p> <p>Cllr Roberts asked BJE to ask the Lead Director for ICF for a report or presentation to be presented at the next meeting in relation to the outcomes achieved during 2016/17 from the use of the ICF funding. Some members of the Board asked whether it would be prudent to hold a workshop to have presentations from the areas on the use of the ICF including vision, outcomes and what are we trying to achieve in the longer term.</p> <p>Cllr Roberts raised the matter of the £26k underspend as noted in the report and asked the Board what they wished to do with this money that was remaining. BJ informed Cllr Roberts that the funding is no longer there as no provision or arrangement had been made for it at the end of the last financial year. Cllr Roberts raised his concern that if this is the case there is something wrong with the financial governance around the ICF and there should be a mechanism in place to highlight to partners of any underspend even at the eleventh hour of the</p>	<p>BJE to source via the leadership group/NS a report/ presentation for the next meeting on outcomes</p> <p>BJE to ask NS to re-look at the financial governance of ICF regarding</p>

	<p>spending period. Cllr Roberts asked BJE to ask the ICF lead Director to look into this matter.</p> <p>Concern raised by JL about the timelines for submitting the revenue plans to WG and that the Board have not had sight of these. BJE explained that we are still awaiting the information from some areas and we then need to theme these for submission to WG. We now have until the 8th June to submit as a draft with a final date of 15th June for the final submission. JL asked whether there would be an extra-ordinary meeting to view the proposed submission or what would be the arrangements. BJE will speak to Nicola Stubbins on her return from leave next Monday to see how best to manage this. Board members asked for information to be available in a timely manner and for the Board to have opportunity to view before submission if they are accountable for the fund.</p> <p>ICF Capital – BJ Area Director had recently had a meeting with the WG Director of Housing who wanted to find out what we were doing in terms of the longer term with ICF capital funding. There is a need to develop a capital programme. Cllr Roberts asked whether, as ICF lead, NS had been at this meeting also as it related to ICF funding? BJ replied that no she hadn't been involved but BJ will raise at the NW Leadership group meeting. MH asked whether we should consider co-option of a Housing Association representative onto the Leadership group or RPB.</p>	<p>end of year underspend</p> <p>BJE to speak to NS regarding the revenue plans and sharing with the Board</p>
<p>8.</p>	<p><u>RPB Communication Strategy</u></p> <p>Following a meeting which Cllr Roberts and BJE had had with BCUHB colleagues it has been agreed to arrange a joint press release in relation to the RPB. Cllr Roberts also mentioned the difficulties some people have with receiving information when they do not have access to the internet. This has now been reflected within the draft strategy. MW concerned that the strategy is outputs based not outcome based. She also noted that the current key messages document is too bland and unless people have been in the meeting they are not clear enough. BJE explained that within the new proposals that the Marketing Department at Denbighshire County Council would undertake video clips of members of the Board; would assist in disseminating information about the Board depending on what the Board wished to achieve. The draft Communication strategy is now being consulted upon via members of the citizen panel and feedback will help to shape the final strategy.</p> <p>DS asked us to consider not only communication to the public but communication from the public via members of the Board. There should be a procedure about how individuals can bring issues to the attention of the Board. We also need to consider as members of the Board are we all individually accessible or</p>	

	not. For service users and carers via DS and VW the contact would be via personal phone number and email accounts and we need to consider how this is achieved as they wouldn't wish to have their contact details sent to anyone.	
9.	<u>Correspondence received by the Chair</u> Cllr Roberts and BJE have met with the member of the public who had corresponded with them regarding the Board. He now has a better understanding of the RPB and we have linked him into the Citizen panel as a member.	
	Date of next meeting 21 st July 2017 at 10:30 – 12:30, Optic St. Asaph Business Park Cllr Roberts reminded members that there is still the offer of the Board meeting and visiting alternative locations across North Wales and if anyone wishes to invite the Board to see a particular service and to host the meeting then please let BJE know.	