



Notes of the North Wales Regional Partnership Board Meeting
21st July 2017
10:30 – 12:30
Optic, St. Asaph Business Park

Present: Cllr Gareth Roberts, Bethan Jones Edwards, Rob Smith, David Worrall, Mary Wimbury, Margaret Hanson, Siobhan Adams (on behalf of Teresa Owen), Dawn Docx, Neil Ayling, Cllr Joan Lowe, Morag Olsen, Debbie Shaffer, Sheila Finnigan Jones (on behalf of Clare Field), Caroline Turner, Vin West, Richard Debicki, Llinos Medi Huws, Jenny Williams, Cllr Bobby Feeley, Cllr Liz Roberts

Apologies: Nicola Stubbins, Clare Field, Teresa Owen, Cllr Christine Jones, Lynda Colwell, Morwena Edwards, Wendy Jones

In Attendance: Sarah Bartlett, Lesley Singleton

Item	Notes	Actions
1.	<p><u>Welcome, introductions and apologies</u> Cllr Roberts welcomed all to the meeting, introductions were made and apologies noted as above.</p> <p>The chair stated that the NWRPB Terms of Reference and the Constitution will need to be re-visited in terms of deputising arrangements and whether the NWRPB is classed as an open or closed meeting. Until such time as the terms of reference is updated those attending the RPB to present or jointly present agenda items will attend the Board during those agenda items only. Legal advice is being sought and this will be discussed further when the terms of reference is reviewed by the Board.</p> <p>Members were in agreement for today’s meeting to be a closed meeting for members only and those attending for specific agenda items invited to participate in their agenda item only.</p>	<p>during</p> <p>RW to include this on the agenda 6.9.17</p>
2.	<p><u>Notes and actions from last meeting</u> It was agreed that this item would be deferred until the next meeting.</p>	<p>To be included on the agenda for 6th September 2017</p>

3.

Development of a Regional Workforce Strategy – North Wales Workforce Board

JW presented an updated report on the Regional Workforce Strategy. The strategy is in the final stages and is being presented to the NWRPB prior to a wider consultation and to the final draft being completed in September 2017. The Strategy will then need to be endorsed by this Board.

The strategy focusses on skills required to deliver on the SSWBA rather than job roles. Considerable work has been undertaken to develop the strategy between partners and the strategy takes into account legislative and WG policy direction. Discussion with partners have highlighted a range of challenges – resources, increasing demands of health and social care is changing in both Adults and Children’s Services. The biggest gap is the development of preventative services and provision of care in communities.

The strategy will be owned and overseen by the NWLG and NWRPB to ensure that the NWWB commit to investing appropriate resources to deliver the priorities within the strategy. The strategy will also be reviewed on an annual basis with update reports presented to the NWLG and NWRPB.

Priorities include stabilising the workforce, learning and development and workforce intelligence and planning including the third sector. Board members were pleased to learn that Third sector staff would be able to access training opportunities across the sector.

Concern was raised that the strategy does not include sufficient description in relation to equalities in terms of gender balance to obtain a diverse workforce, even though it is implied that the workforce does reflect the communities it serves.

Another issue that could be faced in the future is re-deployment of staff as a result of Brexit/Horizon/HM Prison which could create a displacement in posts within Social Care and community services.

The strategy to date has had considerable input from health and social care sectors but there is still opportunities for input from additional external partners. JW has no objection to wider partners joining the Workforce Board if they wish. One of the recommendations within the report is to seek clarity around the governance arrangements for the strategy for each partner. Board members were invited to confirm their individual arrangements, a standard template report can be prepared for reporting purposes. JW confirmed that the Parliamentary

	<p>review on Health and Social Care has also been taken into consideration during the development of this strategy.</p> <p>Members raised concern in relation to Apprentices being scheduled as work to begin in Year 2 and asked whether this should form part of the programme in Year 1 where staff are trained to sustain and stabilise the workforce.</p> <p>The Regional Workforce Strategy has recently been presented to the Regional Skills Board and social care and health services now form part of their agenda.</p> <p>The Board were in agreement to endorse the report and completion of the strategy. Final strategy will be brought back to the Board in the autumn.</p>	
<p>4.</p>	<p><u>Population Needs Assessment – Area Plans</u></p> <p>Sarah Bartlett attended to co-present this agenda item with JW.</p> <p>Part 1 of the plan includes priorities for integration and part 2 of the plan will respond to the findings in the assessment.</p> <p>There are some areas of the area plan that remain unpopulated and colleagues are asked to assist with this. The consultation period will commence once the Board have endorsed this template. Board members were also asked to note the identified risks:</p> <ol style="list-style-type: none"> 1. Meeting Welsh Government requirements. 2. Meeting the expectations of the RPB Board. 3. Capacity to deliver priorities within the region. <p>Consultation will take place via the website, with partners and with citizens. Partners will be able to carry out their own consultation exercise and the results will be presented back to the NWRPB.</p> <p>The Board requested that the report be re-visited in relation to certain key words. Observations were made in relation to Children with Complex needs due to disability and Illness and also older people being aged over 65 rather than 50 years. There are also some areas that will need to be checked out e.g. number of MH beds, reference to medium secure and low secure units.</p> <p>Third sector members voiced concern about only being able to input into the plan via this Board. Third sector will be invited to take part in the consultation.</p>	

	<p>SB explained that WG required violence in relation to women to be included. There is a regional group leading on this and the area plan will reference this rather than duplicate this work.</p> <p>The Board were in agreement to endorse the above report.</p>	
<p>5.</p>	<p><u>M H Governance and Implementation Plan</u> Lesley Singleton attended to co-present this item with JW.</p> <p>The framework document that had been circulated is intended to provide the first steps in describing the governance in relation to the MH Strategy implementation plan.</p> <p>The governance includes local implementation and delivery groups which will drive the changes required within MH services.</p> <p>The MH Commissioning Group has been established to ensure the approach to commissioning is transparent and consistent across the region.</p> <p>The proposed scheme of delegation is discussed in the paper and work continues to progress and agree delegation down to local levels.</p> <p>The next steps will be to establish the six Local Implementation Teams (LIT's) who will be responsible for driving the MH strategy for North Wales in their areas.</p> <p>RD stated that this piece of work is very welcome as the structure will provide an opportunity to capture issues of risk in relation to MH as well as demand for services.</p> <p>Members questioned how substance misuse and domestic violence would fit into this strategy.</p> <p>The Board were in agreement to support the governance set out in the report.</p>	
<p>6.</p>	<p><u>Elect a Vice Chair</u> Two nominations were forwarded to the Chair: David Worrall and Margaret Hanson.</p> <p>The Chair proposed that future chairs are appointed in rotation from the three sectors from which the Board is made up as each sector's contribution is valued:</p> <ul style="list-style-type: none"> • Health • Local Authority • Non-statutory 	

	<p>Members of the Board agreed to this and on the basis of the above DW asked that his nomination be withdrawn and as a result Margaret Hanson was elected to the role of vice-chair.</p> <p>Chairing arrangements therefore will rotate and next April the non-statutory members of the Board can put names forward for the position of Vice Chair. It was also proposed that the term of the Chair be re-visited as JL felt that a two year period would be more appropriate. This is to be discussed again when the Terms of Reference is reviewed.</p>	<p>Agenda April 2018 - RW</p>
<p>7.</p>	<p><u>RPB priority work streams – Scope and Delivery plans</u> 4 scope and delivery plans have been received.</p> <p><u>7.1 Children with complex needs</u></p> <p>RS presented the plan on behalf of the Lead Directors and stated the delay was due to complexities of co-ordination to ensure delivery. The plan presented sets out the children, young people and families priorities.</p> <p>LR raised a point made from children services in CCBC, that there should be a stronger statement regarding physical health, emotional health, mental health, looked after children as opposed to stating physical health only.</p> <p>A strategy for children and young people already exists. GR reminded board members that the priority for the Board and as stated within the Act is the integration of services for children with complex needs however, the plan that has been presented relates to children, young people and families and there is only one reference within this plan about children with complex needs. This therefore does not meet the expectation of the Board. MO stated that it is important not to see children with complex needs in isolation and was keen therefore to see the plan focused on this group however, within the context of the broader Children, young people and families work.</p> <p>Members agreed that there would be a need to define children with complex needs and this is to be done prior to a new plan being presented to the Board.</p> <p><u>7.2 IFSS</u></p> <p>BJE presented the report on behalf of CF.</p> <p>Part 9 of the Social Services and Well-being (Wales) Act 2014 requires each region to prioritise the integration of services within IFSS.</p> <p>There is already an established sub-regional IFSS service</p>	<p>September 2017 agenda</p>

<p>between Gwynedd/Mon and Flintshire/Wrexham and both Denbighshire and Conwy have separate services within their wider Children's services. Even though further work is required within Denbighshire and Conwy to ensure that the IFSS service meets the requirements of the Act and also the funding requirements of a pooled budget we do believe that as a region the current services should comply with the requirements within the Act and are achieving the right outcomes for individuals.</p> <p>Concern raised by health that the work stream description does not make the role of Health explicit in the document. This can be looked at whilst the work is progressing.</p> <p>The Board were in agreement to endorse the scope and delivery plan.</p> <p><u>7.3 Older People with complex needs including dementia-</u></p> <p>RS confirmed the OP scope and delivery plan is progressing and features clearly in all strategic aims. Health is already developing its own Older People strategy and is undertaking partner engagement.</p> <p>Local authority ageing well plans and health involvement will be fed in to the work stream.</p> <p>Concerned raised by members in relation to the work that is currently progressing within BCUHB and where engagement with partners is taking place. The Chair reminded Board members that the priority area for the Board and as stated in the Act is integration of services for Older People with complex needs including dementia. The scope and delivery plan does not clarify this. The scope and delivery plan needs to clarify how local authorities and health, working with partners will integrate the services for older people with complex needs including dementia.</p> <p>An updated scope and delivery plan is to be brought to the next Board meeting.</p> <p><u>7.4 Learning Disabilities</u></p> <p>This scope and delivery plan has been developed in conjunction with the long established LD partnership members.</p> <p>The intention would be to undertake a further scoping exercise to enable the development of an LD strategy across partners. This further scoping exercise could be undertaken and reported on during late Autumn to this Board.</p>	<p>September 2017 agenda</p>
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	<p>VW – asked that Voice and Control isn't featured sufficiently within this scope and delivery plan.</p> <p>Members stated that education services should be within scope and also taking account of changes in relation to Children up to the age of 25. This will be picked up within the scoping work.</p> <p>Members also keen to ensure that there is involvement of people with Learning disabilities within this work. SFJ noted that there is already a strong learning disabilities network which would enable this as well as more local forums.</p> <p>The Board were in agreement to endorse the scope and delivery plan.</p>	
8.	<p><u>Carer's Transitional grant funding report 2016 – 17</u> BJE presented the report on behalf of DC.</p> <p>This report outlines how the carers transition grant funding was utilised within the region across partners in 2016/17. This report was submitted to WG on 30th June 2017 via the Health Board.</p> <p>Following on from the PNA there is a requirement for the NWRPB to develop an Action Plan, compliant with the SSWBA 2014 to submit to WG by April 2018 and this work is underway.</p> <p>The Regional Business Manager is currently working on mapping of services, funding streams and collecting carer's stories - this work to be presented to Nov/Dec NWRPB at the latest.</p>	Nov/Dec 2017 Agenda
9.	<p><u>Provider Market/5 day in a room programme update</u> It was agreed that this item would be deferred until the next meeting.</p>	September 2017 agenda
10.	<p><u>Overview of the use of the Primary Care Fund</u> It was agreed that this item would be deferred until the next meeting.</p>	September 2017 agenda
11.	<p><u>ICF Programme</u> NA presented the report on the development of the Integrated Autism Service (IAS). The service will be a partnership between local authorities and the Health Board and Flintshire will host the non-health posts with health posts being employed by the Health Board. The requirements of the services is prescribed nationally</p>	

	<p>and there isn't much flexibility around the structures.</p> <p>Four service structure options are being considered and the request is for the Board to endorse the project proposal to be submitted to WG by end of July to draw down the ICF funding.</p> <p>Governance relating to one local authority hosting the service is to be discussed in the IAS meeting this afternoon.</p> <p>Members agreed the speech language therapist post on the structure options should be deleted.</p> <p>The Board were in agreement to endorse the project proposal</p>	
12.	<p><u>Update from the meeting with the Minister on Monday 10th July 2017</u></p> <p>It was agreed that this item would be deferred until the next meeting.</p>	September 2017 agenda
13.	<p><u>Links with the Supporting People Regional Collaborative Committee</u></p> <p>Correspondence from Rachael Piece Jones and Katie Clubb – to be deferred to next meeting.</p>	September 2017 agenda
14.	<p><u>Any other business</u></p> <p>MW noted that there appears to be a difference in how each of the RPB's work in practice. In Cwm Taf non-statutory members sit on the Leadership group and this may be something that North Wales should consider.</p>	
15.	<p>Date of next meeting 6th September 2017 at 9:30 – 12:30 Optic, St. Asaph Business Park.</p> <p>This meeting will start earlier at 9.30 am due to the number of items to be discussed on the agenda and an updated calendar invite will be circulated.</p>	Send out updated meeting request - RW