



CYDWEITHREDFA GWELLA GWASANAETHAU
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NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

NORTH WALES REGIONAL PARTNERSHIP BOARD

ANNUAL REPORT EXECUTIVE SUMMARY

March 2017

Our mission is simple; to help improve the health and well-being of people across North Wales.

But while our mission is simple, the road to success is complex and challenging. So working together is really important.

The North Wales Regional Partnership Board (NWRPB) was set-up to meet the requirements of the Social Services and Well-Being (Wales) Act 2014, and brings together health and social services providers.

This isn't a half-hearted affair. The partnership works to an agreed programme, with guiding principles and terms of reference

Here's what we're trying to do:

- 1 Move services towards a preventative model that promotes good health and well-being. Prevention is better than cure.
- 2 Deliver 'joined-up' services centred around people's needs, preferences and social assets.
- 3 Help people use their skills and confidence to live independently, backed-up by high-quality, community-based services and facilities.
- 4 Make sure people and communities are involved in shaping local services.
- 5 Recognise and understand the broad range of factors that influence health and well-being, including education, housing, welfare, homelessness, economic growth, regeneration, leisure and the environment.

We've also met a number of objectives through the North Wales Leadership Group, in-line with Welsh Government timelines.

These include:

- Completing the North Wales Population Needs Assessment (to help us understand what support local people need from health and social services).

- Strategic oversight of the Intermediate Care Fund and quarterly reporting to Welsh Government. The fund helps pay for various social care and support.
- Taking forward cross-cutting work (e.g. commissioning and workforce) through existing regional work-streams.
- Agreeing priority areas for integration (e.g. support for older people with dementia) and working out how we're going to deliver this.
- Developing information, advice and assistance services – embedding the 'integrated assessment' and 'What Matters' into front-line practice.

We're continuing to support the *Citizen Panel* commissioned by the Voluntary Sector Council in North Wales – helping more people have a say on health and social services.

And we've set up a new steering group to promote 'co-production' – which means involving people in the design and management of their own care and support.

The requirement to set up a regional partnership board only came into force in April 2016, so we've done a lot of work in a short space of time.

We're proud of our achievements during our first year, but recognise this is only the beginning.

There's a long way to go, and we're committed to working together to improve the health and well-being of people from across North Wales.

We're in this for the long-haul.



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NORTH WALES REGIONAL PARTNERSHIP BOARD

ANNUAL REPORT

March 2017

Introduction

The Social Services and Well-Being (Wales) Act came into force on 6th April 2016 and this has brought new requirements on partners both statutory and wider partners in the delivery of social care and health services. In addition social care and health services are continuing to operate in a climate of increased pressures on resources. This first annual report of the North Wales Regional Partnership Board (NWRPB) for 2016/17 highlights the key achievements and the hard work behind the scenes to progress service transformation across health and social care services and the Board is committed to ensuring that citizens are at the heart of service delivery and decision making.

As a region, North Wales public sector organisations have worked in partnership for a number of years and there are examples of services where partners have successfully worked collectively or example North Wales Adoption Service and North Wales Commissioning partnership.

Setting up of the North Wales Regional Partnership Board (NWRPB)

As North Wales had already established the governance structure which was stipulated by Welsh Government in 2015/16 namely the North Wales Partnership Forum (NWPF) and North Wales Leadership Group (NWLG), this formed the basis for the setting up of the NWRPB. On 16th March 2016 a facilitated workshop was held with members of the NWPF and stakeholders to understand the requirements for Regional Partnership Boards and to work through a specified set of questions for discussion and agreement by partners (Appendix 1). Following the workshop a final meeting of the NWPF was held to stand down this meeting and to establish a shadow NWRPB for a period of 6 months. There was a

proposal made at this meeting that Dr Helen Paterson, CEO Wrexham County Borough Council be co-opted onto the Shadow NWRPB to take the Chair of a period of 12 months whilst the NWRLB was establishing and this was endorsed. From April 2016 until September 2016 the NWRLB met monthly in shadow form until all members as stated in the Statutory Guidance were elected for the Board; during this time also each partner took a report through their political/governance processes regarding the establishment of the NWRPB. These processes were completed by September 2016 and from then on the NWRPB has met as a full Board. Terms of Reference for the Board have been agreed by partners (Appendix 2). The NWRPB has also co-opted a member from the Police, Fire and Ambulance services to sit on the Board. During the autumn the NWRPB members participated in facilitated workshops to establish its priorities and to agree its Guiding Principles as well as proceeding to progress on specific work areas within the delivering transformation programme in line with the requirements of the Social Services and Well-Being (Wales) Act 2014. The NWRPB has also worked on defining its relationships with local/sub-regional activity; the Public Services Boards and establishing the governance for the NWRPB within individual organisational governance structures of statutory partners and within the regional governance ensuring that there are clear reporting lines to and from the NWRPB (Appendix 3). Given the number of statutory partners in North Wales, embedding the NWRPB into an already complex governance structure has been challenging however, over time it is hoped that any challenges can be worked through and the NWRPB will be embedded fully by all partners. The work programme for the NWRPB has been agreed and Strategic Leads for areas of the programme have been identified and confirmed (Appendix 4)

Members of the NW Regional Partnership Board

The required membership of the Regional Partnership Boards is stated in the Statutory Guidance and the majority of the members mirrored those previously on the Partnership Forum meeting; these members therefore, transitioned straight onto the NWRPB. The recruitment of the members to represent the interests of the third sector; the person to represent people with needs for care and support and the person to represent carers on the NWRPB was undertaken by a process of Expressions of Interest followed by peer panel selection. As a Board also, a 'buddy' system has been adopted for the carer and service user representatives, the buddies are Directors of Social Services. The NWRPB has also co-opted

members from the Police, Fire and Ambulance Services. The full membership list of the NWRPB is attached in Appendix 5.

How the NW Regional Partnership Board has met its objectives

During the year, since its establishment the NWRPB has overseen the work of several of the regional work streams to include:

- Development and endorsement of the North Wales population needs assessment; the NWRPB will continue to have oversight on the development of the Area Plans
- Oversight of the usage of the Intermediate Care Fund and progress on delivery
- Updates on the work programmes of the NW Commissioning Board; the NW Workforce Board
- Agreed to fund a Regional Business Manager post for Carer's working across partners to drive forward transformation of services for Carer's. The NWRPB also will receive the annual report for the 2015/16 Carer's Grant funding.
- The NWRPB has agreed its governance and reporting structures for partnerships and integration
- The NWRPB has utilised the current Delivering Transformation Grant funding to ensure that the partnership arrangements are delivered effectively across partners
- Work is developing regionally around pooled budgets and there is a regional group now established to drive forward this aspect of the NWRPB's work programme.

Population Needs Assessment

The response to the population assessment and the emerging priorities is being led by the NWRPB and the NWLG. A regional steering group was established to oversee work on the population assessment including representatives from health, Public Health Wales and each of the six local authorities. The NWRPB have asked the steering group continue to oversee the development of the joint area plan. The first task for the group is to complete a mapping exercise to ensure that the regional priorities are embedded in the relevant programmes being delivered by partners and that all are being taken forward by an appropriate regional or local group.

Work was undertaken to identify how each priority area will be taken forward by the region. This sets out the appropriate structures and will form the basis for the development of a joint area plan.

Examples of improved outcomes and delivery of services to date include using the population assessment and joint priorities to:

- develop a joint police, health board and local authority bid to the Police Transformation Fund which will lead to improved prevention and early intervention for people who need mental health support;
- inform the development of BCUHB mental health strategy and involvement of local authority partners;
- inform the regional workforce strategy;
- support local authorities in a regional approach to the development of disability registers through the Families First commissioning learning set

Progress on the priority areas for integration

Older people with complex needs and long term conditions, including dementia

There are a number of pre-existing work streams in relation to Older People services and these include unscheduled care; Provider market analysis and 5 day workshop programme and commissioning of care homes and domiciliary care services; development of community services and services funded through the ICF fund. During the next phase, we will be working in partnership to clarify the vision and ambition of partners and to link together pre-existing areas of work into a regional programme which will be overseen by the NWRPB.

People with learning disabilities

North Wales has a Learning Disabilities partnership which has been in existence for a number of years. We will be working with members of the partnership to develop further integrated services approaches across North Wales during the forthcoming year.

Carers, including young carers

As a region, we are pleased to confirm that during the year there has been an agreement between partners to fund a Regional Business Manager post to drive forward the transformation of services for Carer's in the North. The post holder commenced in post on 6th March 2017. This is an exciting opportunity to strengthen the partnership approach to transforming services for Carer's and to develop opportunities for integrated working over the next 12 months. The NWRPB will receive the annual report on the use of the 2016-17

Carer's Grant in April 2017 and this will be submitted to Welsh Government by the due date. The NWRPB will continue to receive regular updates on the regional work during the next year.

Integrated Family Support Services (IFSS)

North Wales has an established IFSS Service and indeed, Wreham County Borough Council was one of the pilot authorities for IFSS. The specific information for 2017/18 which is requested by Welsh Government in relation to IFSS will be available from the region during April 2017.

Children with complex needs due to disability or illness

Similarly to Older People services, there are various areas of work that are being developed in partnership across the region, the nominated leads will develop a programme of work which the NWRPB will oversee.

Working to the principles of the Act

During the year North Wales has established a Social Value Forum Steering Group; Terms of Reference have been developed for the Group and during March the Forum will hold a workshop to establish its priorities and how, as a forum we can influence social value, co-production and citizen centred approaches into practices particularly in relation to commissioning practices. Terms of Reference can be found in Appendix 6.

As a region we have also held two key events with providers linked to our strategic commissioning priorities around Care Home and Domiciliary Care commissioning. On 2nd October 2016 we held an event with care home providers to co-produce our regional Market Position Statement which is due to be signed off in the next few weeks. We have also held an event with domiciliary care providers on 1st March 2017 on developing relationship centred care practice. These events have been very successful with excellent attendance and participation by Providers. Further information about these events is available on request.

Mental Health Services

Mental health has been identified by the NWRPB as a priority area and, led by the Health Board, partners are working collectively to develop a Mental Health Strategy for the region. A very successful Mental Health Summit was held on 13th January 2017 and the outputs from the workshops are being used to formulate the strategy.

Reference to achievements against regional implementation plans

As the NWRPB in North Wales operated in shadow form until September 2017, its work programme has now been completed and this was endorsed by the NWRPB in February 2017 however, during the year the NWRPB has overseen the delivery of the work programmes of the Intermediate Care Fund; regional workforce programme; regional strategic commissioning programme; completion of the population needs assessment and the delivering transformation grant work programme. Additional details on individual work streams is available on request.

Examples of joint working undertaken to support the implementation of information, advice and assistance and the development of alternative models of delivery

As a region, North Wales partners continue to support DEWIS Cymru and continue to promote this website to citizens; DEWIS Cymru is also being used within the Single Point of Access services across Local Authorities. There is a very active DEWIS Cymru Network in North Wales who continue to link into the national network and work with the national DEWIS team to ensure continued developments of DEWIS Cymru as a portal.

Considerable work that has been undertaken across the 6 social services departments and the Health Board to ensure compliance to the Social Services and Well-Being (Wales) Act 2014 in relation to assessment and eligibility, particularly in relation to collection of the core data set and 'what matters'. There is now an agreed assessment template for adults across North Wales. As a region also, we have developed a new information leaflet that can be given to citizens; this is currently being checked for accessibility and equality requirements of the partners and once approved each partner will be responsible for distribution of the leaflet.

Our population needs assessment report is highlighting areas for development for the region and we are commencing the compilation of our Area plan. Where appropriate, alternative models of delivery will be considered as solutions to any new and innovative service requirements.

Summary of how ICF money has been utilised, concentrating on the outcomes achieved

The NWRPB has overseen the management of the ICF funding to the region however, the operational management of the fund has been delegated to members of the NWLG with regular reporting to the NWRPB. The ICF Funding has been utilised in accordance with the grant parameters and the programme of services and activities have broadly included early intervention, prevention and well-being services; falls prevention; single points of access; adaptations; integrated care teams and locality teams; support packages to the Provider sector; dementia support services; step up/down and reablement services. The quarterly reports to Welsh Government will provide further details on specific projects and outcomes however, the ICF funding has been instrumental in providing social care and health services which would not be available in the absence of this grant and which is bringing a range of positive outcomes for individuals.

How the Board has engaged directly with service users, or groups representing service users e.g. citizen panel

Given the size and geographical spread of North Wales, as a region the model that has been adopted in relation to a citizen panel is a virtual one. This is commissioned via the Community Voluntary Services Council in Conwy who take the lead for the region. Thus far there are 78 participants in our virtual panel and there are links developing with the Community Voice initiative, this will assist to keep members active within the Citizen panel. There is a dedicated website for the Citizen panel as well as a Facebook page which is generating interest in the work of the panel. The website can be accessed at llaisygoogledd.cymru and work continues across the region to promote the Citizen Panel.

We have utilised the citizen panel to seek opinions and information on a range of work areas during the last year to include the development of the population needs assessment;

development of the workforce strategy; development of a leaflet “How Do I access Care and Support in North Wales”.

The outcome of our approach in North Wales around the virtual citizen panel is resulting in us being able to seek the opinions and engaging with citizens which is additional to the mechanisms within each partner organisations to engage with service users. It has proved very valuable in the development of the population needs assessment and development of the regional workforce strategy.

Conclusion

During 2016/17 considerable work has been undertaken with partners across the region to establish the NWRPB, however, partners have also continued to progress a range of partnership and integration work streams and have delivered on a number of work programmes to support implementation of the Social Services and Well-Being (Wales) Act 2014 and transformation and integration of health and social care services. The NWRPB has developed and agreed their priorities, its work programme and has agreed the leads for the priority work streams for the next financial year and beyond and will seek to deliver on their programme across the partner agencies.

Appendix 1 – Workshop brief

North Wales Partnership Forum Social Services and Well-being (Wales) Act 2014 - Part 9 Co-operation and Partnership

1 Context

The Social Services and Well-being (Wales) Act 2014 (the Act) will come into effect on 6th April 2016. Part 9 of the Act sets out specific responsibilities for partners in terms of partnership working and the forming of new governance arrangements, and this document proposes what the future Regional Partnership Board and related arrangements might need to look like in North Wales.

2 Requirements of the Act

The Act introduces new requirements on local authorities and their partners, particularly with regard to partnership and collaboration in Part 9 of the Act. This includes the need to establish Regional Partnership Boards on LHB footprints, with the following responsibilities:

- Respond to the population assessment carried out in accordance with section 14 of the Act.
- Implement the plans for each of the local authority areas covered by the board which local authorities and Local Health Boards are each required to prepare and publish.
- Ensure the partnership bodies provide sufficient resources for the partnership arrangements.
- Promote the establishment of pooled funds where appropriate.

The Regional Partnership Boards are required to prioritise the integration of services for:

- Older people with complex needs and long term condition, including dementia
- People with learning disabilities
- Carers, including young carers
- Integrated Family Support Services
- Children with complex needs due to disability of illness

In addition, they will be expected to ensure that pooled funds are established and managed in relation to care home accommodation to take effect from 6 April 2018, and to ensure effective information sharing to improve the delivery of services, care and support, underpinned by use of technology and common systems.

For decision:

- Do you agree with the need to create a Regional Partnership Board to meet the requirements of the Social Services and Well-Being (Wales) Act 2014 to replace the current governance structure?

3 Current arrangements

Currently in North Wales we have the North Wales Partnership Forum Chaired by Dr Helen Paterson, Chief Executive, Wrexham County Borough Council and the North Wales Leadership group Chaired by the Chair of the NW Collaborative – currently Jenny Williams, Director of Social Services and Education, Conwy County Borough Council. Below these sit our current regional boards i.e.

North Wales Commissioning Board

North Wales Workforce Board

North Wales Integrated Services Board

North Wales performance and improvement group (LA group only)

North Wales Safeguarding Board (Adults and Children) – these Boards become Statutory Boards from 6th April 2016

The NW Partnership Forum and the Leadership Group have been in existence for 12 months and were required by Welsh Government to mirror the national structure and the terms of reference are attached in Appendix 1. Both these meetings have met quarterly during 2015/16.

For discussion:

- Links between the current structure and the LSB's
- Links with any other regional structures

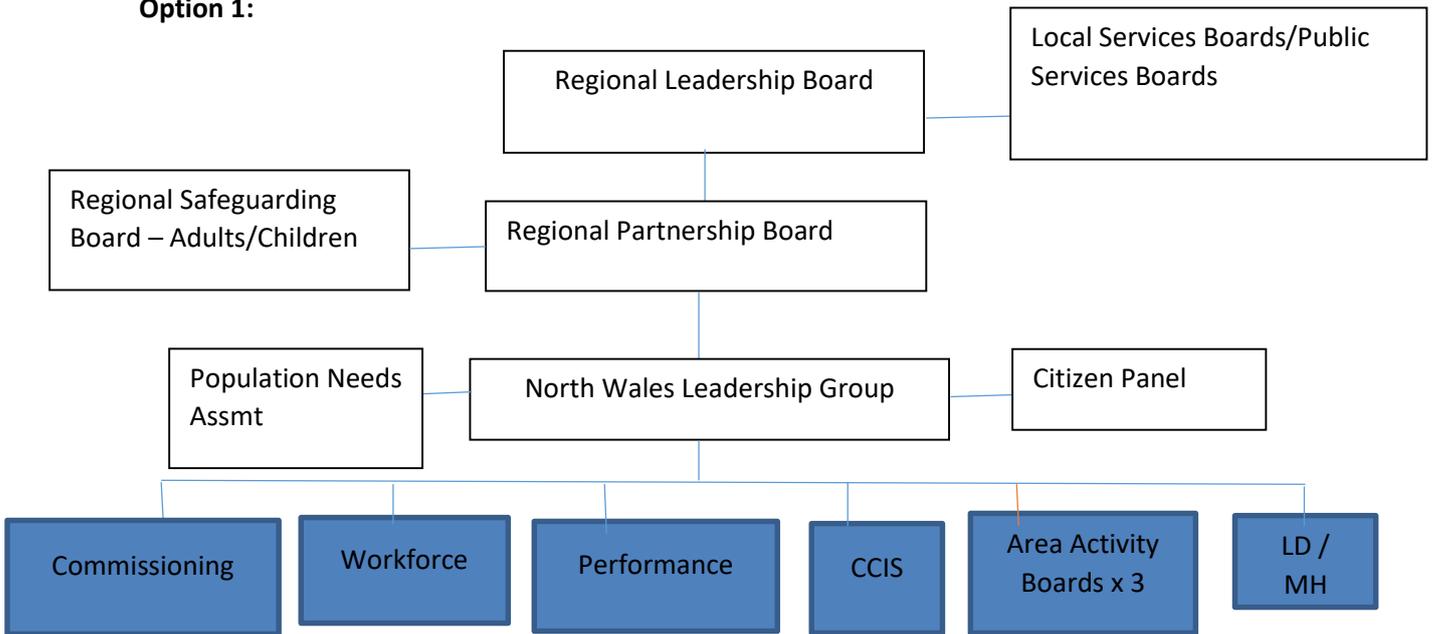
4 Potential Future Arrangements

In North Wales partners want to continue the good progress that has been made in the development of collaborative regional activity, and design arrangements which build on this success as well as meet the national requirements. The following outline arrangements have been proposed for initial discussions:

4.1 Structure

The following options are proposed for consideration

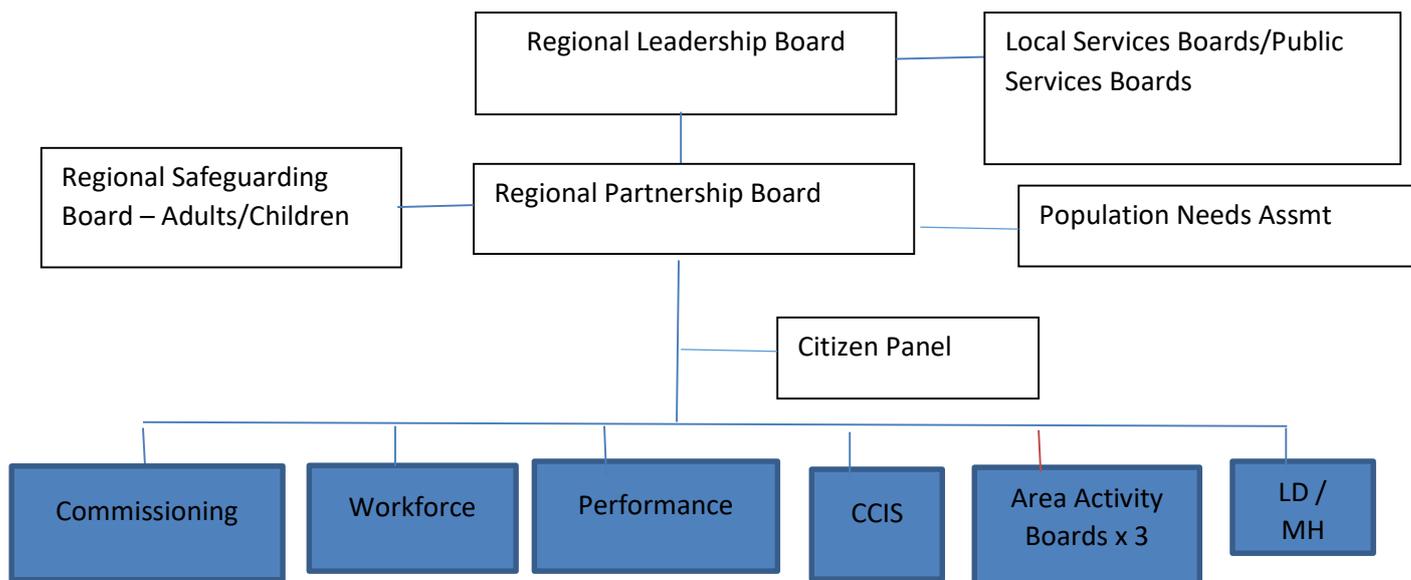
Option 1:



The rationale for this arrangement is that the Board would play a key role in ensuring the development of regional partnership arrangements and meet the requirements of the Act best through a role overseeing the progress of the regional work streams and reporting directly to Chief Executives of each of the 7 statutory agencies in the Regional Leaders Board. It would have a direct link also through the Chief Executives to the local Public Service Boards and a key role in working with the Regional Citizens Panel. The Leadership Group would be the delivery mechanism through which the Board priorities were realised.

Option 2

In this option the Leadership group would not be included, with the Partnership Board managing projects directly:



The rationale for this arrangement is that the Board would meet the requirements of the Act best through a role directly overseeing the progress of the regional workstreams, as well as maintaining a strategic oversight without the need for a Leadership group, and reporting directly to Chief Executives of each of the 7 statutory agencies in the Regional Leaders Board. It would have a direct link also through the Chief Executives to the local Public Service Boards and a key role in working with the Regional Citizens Panel.

Preferred option

It does at this stage appear that the second option would require a very heavy workload for the Partnership Board and a mix of strategic and operational responsibilities which might impeded its effectiveness, so the first option is preferred – in either option the Board would be a statutory function and as such require bilingual and translation services.

The workstreams under the Board / Leadership Group might be usefully reviewed to ensure they focus on Act priorities and are still fit for purpose.

For decision:

- Which option is preferred for North Wales?
- Do the current work streams need reviewing?

4.2 Key terms of reference

The following are suggested:

- To respond to the population assessment carried out in accordance with section 14 of the Act;

- To ensure that the partnership bodies provide sufficient resources for the partnership arrangements
- To promote the establishment of pooled funds where appropriate;
- To ensure that services and resources are used in the most effective and efficient way to improve outcomes for people in their region;
- To ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this.
- To ensure progress on integration of services for the following
 - Older people with complex needs and long term conditions, including dementia;
 - People with learning disabilities;
 - Carers, including young carers;
 - Integrated Family Support Services and pooled budgets and resources;
 - Children with complex needs due to disability or illness.
- To ensure that pooled funds are established and managed in relation to care home accommodation to take effect from 6 April 2018.
-

For decision:

- Are the suggested key terms of reference acceptable as a starting point for the Board?
- Are there any changes or additions required at this stage?
- Are there significant changes from the role of the current Forum which need to be noted?

4.3 Membership

Membership of a Regional Partnership Board is stated in the Statutory Guidance and must include the following:

- A least one elected member of a local authority which established the regional partnership board;
- at least one member of a Local Health Board which established the regional partnership board;
- the person appointed as director of social services under section 144 of the Act in respect of each local authority which established the regional partnership board, or his or her nominated representative;
- a representative of the Local Health Board which established the regional partnership board;
- two persons who represent the interests of third sector organisations in the area covered by the regional partnership board;
- at least one person who represents the interests of care providers in the area covered by the regional partnership board;

- one person to represent people with needs for care and support in the area covered by the regional partnership board;
- one person to represent carers in the area covered by the regional partnership board.

The Regional Partnership Board may co-opt other persons to be members of the board as appropriate. The regulations refer to the minimum membership of the boards but the number of representatives and range of people involved is a matter for local determination. Other members that could be considered for example include housing leads, fire service, police etc.

There should be appropriate arrangements at a strategic level to engage with other boards and organisations as needed. The Board may wish to invite organisations or individuals to attend Board meetings or sub groups as appropriate. There will also be a need to foster engagement through existing networks or forums, or through the development of new networks or forums. People who use services must be actively involved and engaged in the work of the Regional Partnership Boards. There will be a member of the board to represent people with needs for care and support. It is recognised that this individual cannot be expected to represent all people in need of care and support. Therefore, they will need to work with both the Regional Partnership Board and the citizen's panel (or other relevant groups) to inform the development and delivery of integrated services. Similarly, the representatives for the third sector cannot be expected to represent every organisation within their sector but they will need to ensure the sector is effectively engaged and able to influence and be involved in the delivery of integrated services, as appropriate.

For Decision:

- Should the Regional Partnership Board have a membership compliant with the SSWBA guidance?
- Should the membership be broader and include other strategic partners e.g. Police, Fire, education, housing?
- How should decisions about membership be made?
- Is there membership preferences at this stage?
- How do we ensure successful user/carer involvement?
- How do we agree 2 third sector representatives?
- How do we agree Care provider representative?
- Who will Chair the Regional Partnership Board

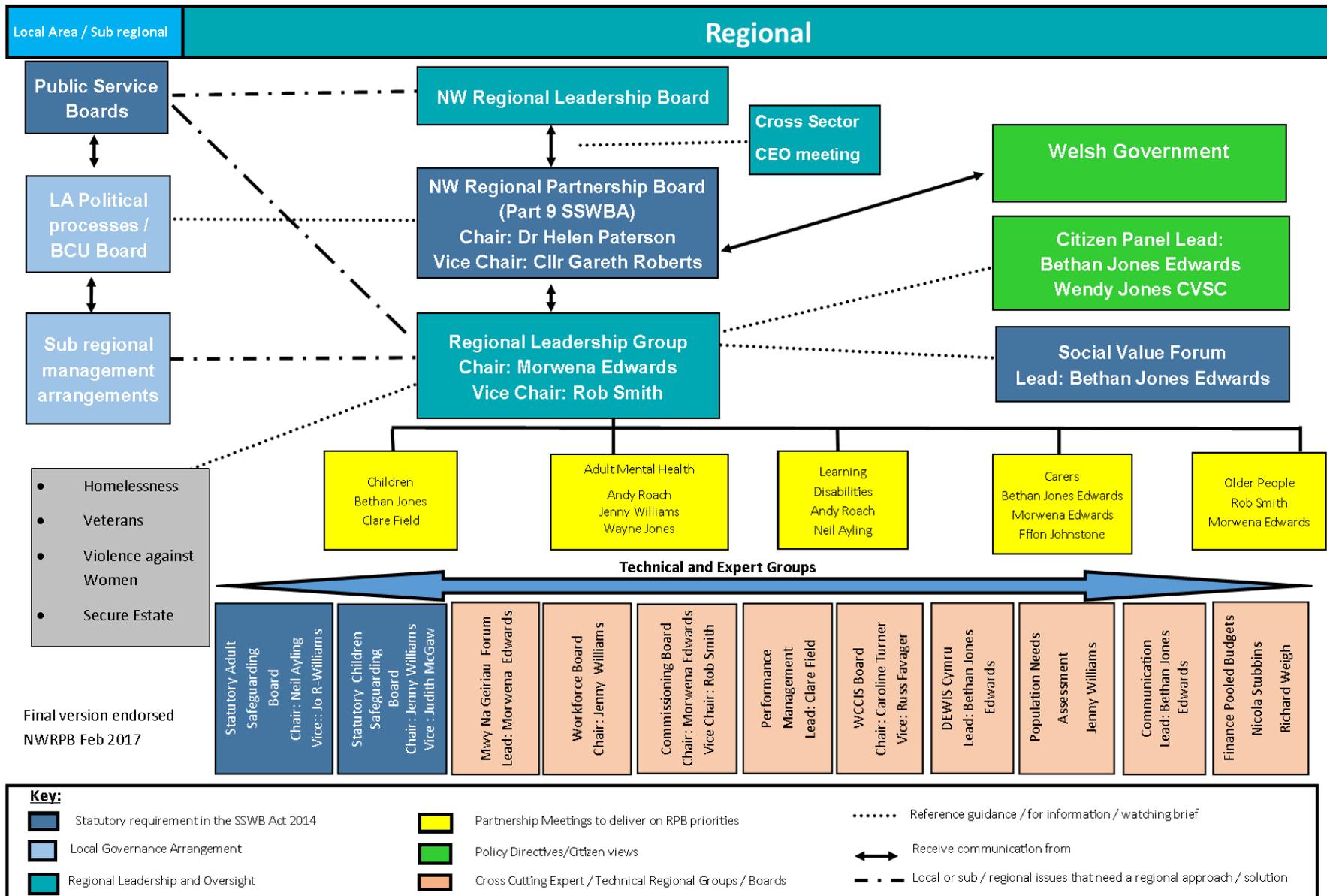
5 Further issues to be considered

- Governance and reporting arrangements with other Boards and organisational structures
- Support and servicing of the Board (to include welsh language standards requirements)
- Funding sources to support the structure (current funding stream DTG will not exist as a grant post 2016/17)
- Work programme

- Success criteria of the Board
- Key agenda items
- Plans for the first report to Welsh Government on progress in 2017

Appendix 2 – Governance Structure

Delivering Transformation Regional Structure



Appendix 3 – NWRPB Terms of Reference



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NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

North Wales Regional Partnership Board Terms of Reference

Background and Context

The Social Service and Well-Being (Wales) Act 2014 came into effect on 6th April 2016. Part 9 of the Act sets out specific responsibilities for partners in terms of partnership working and the forming of new governance arrangements.

The Act requires that Local Authorities and their Local Health Board establish a Regional Partnership Board to manage and develop service to secure strategic planning and partnership working between local authorities and Local Health Boards and to ensure effective services, care and support are in place to best meet the needs of the population. The objectives of the Regional Partnership Boards are to ensure the partnership bodies work effectively together.

Key Requirements for the Regional Partnership Board

- To respond to the population needs assessment carried out in accordance with section 14 of the Act
- To ensure that the partnership bodies provide sufficient resources for the partnership arrangements
- To promote the establishment of pooled budgets where appropriate
- To ensure that services and resources are used in the most effective and efficient way to improve outcomes for people in their region
- To ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this
- To ensure progress on integration of services for the following:
 - Older people with complex needs and long terms conditions, including dementia
 - People with learning disabilities
 - Carers, including young carers
 - Integrated Family Support Service and pooled budgets and resources
 - Children with complex needs due to disability or illness
- To ensure that pooled funds are established and managed in relation to care home accommodation to take effect from 6th April 2018
- To ensure that the Regional Implementation plan is being delivered
- To report annual on the work and progress of the Board to Welsh Government on an annual basis
- To have oversight of regional grant funding and reports on their usage for example – Delivering Transformation Grant; Intermediate Care Fund; Primary and Community Grant; Carer’s grant.

Role of the Regional Partnership Board

The crucial roles for the Regional Partnership Board will be to:

- Ensure that there is an agreed shared vision and a clear direction of travel for service development and integration of health, care and wellbeing
- Ensure that there are shared plans and strategies in place (supported by appropriate business cases) for delivering on the vision
- Ensure that the strategic plans are evaluated and reviewed against agreed and understood outcomes and performance indicators
- Lead a strategic approach to communicating and publicising the direction of travel and the progress made
- Ensure that the principles of the board are upheld
- Maintain an effective overview of the resources allocated by the CTSSWPB
- Report to the Regional Leadership Board on progress, key issues and exceptions. escalating any barriers to progress within the Regional Partnership Board for resolution
- Ensure that an annual report on progress is prepared and delivered as required to the Welsh Government.

Membership

Membership of the Regional Partnership Board must include the following:

- At least one elected member of a local authority which established the regional partnership board
- At least one member of a Local Health Board which established the regional partnership board
- The person appointed as director of social services under section 144 of the Act in respect of each local authority which established the regional partnership board, or his or her nominated representative
- A representative of the Local Health Board which established the regional partnership board
- Two persons who represent the interests of third sector organisations in the area covered by the regional partnership board
- At least one person who represents the interests of care providers in the area covered by the regional partnership board
- One person to represent people with needs for care and support in the area covered by the regional partnership board
- One person to represent carers in the area covered by the regional partnership board

The Regional Partnership Board may co-opt other persons to be members of the board as appropriate. The regulations refer to the minimum membership of the boards but the number of representatives and range of people involved is a matter for local determination.

Chairing Arrangements

Members of the Regional Partnership Board will elect a Chair from within its membership whether this member is required or co-opted.

Members of the Regional Partnership Board will elect a Vice Chair from within its membership whether this member is required or co-opted.

The Chair and Vice Chair cannot represent the same organisation. The Chair and Vice Chair will rotate across the sectors.

The Chair's term will be 1 year and the Vice Chair will then become the Chair; the members will then elect a new Vice Chair.

Business Support for the Board

The Business support and secretariat for the Regional Partnership Board will be provided by the Regional Collaboration Team. The Head of Regional Collaboration will have a seat on the Regional Partnership Board.

Frequency of Meeting

Meetings will be held at least quarterly and dates will be agreed at the beginning of each year.

Quorum

The meeting will be quorate when half the core members are present i.e.

3 Directors of Social Services or his or her nominated representative

1 Health Board representative

3 Elected members

1 person who represents the interests of third sector organisations (this does not include co-opted members).

Communication

Agenda and papers for the Regional Partnership Board will be available in Welsh and English. Meetings will be conducted in Welsh and English through the use of a Welsh Language translator. Members of the Board will participate in their own language choice. Other forms of communication will be available as required for members.

Board papers

Papers will be circulated a week before the meetings are scheduled. Papers are public documents and can be shared wider.

North Wales Regional Partnership Board Work Programme

Risk Matrix

Likelihood	Almost certain	A	Yellow	Orange	Orange	Red	Red
	Likely	B	Yellow	Yellow	Orange	Red	Red
	Possible	C	Green	Yellow	Yellow	Orange	Red
	Unlikely	D	Green	Green	Yellow	Orange	Orange
	Rare	E	Green	Green	Yellow	Yellow	Orange
			5	4	3	2	1
			Very low	Low	Medium	High	Very high
			Impact				

Guiding Principles

We are committed to the delivery of sustainable and improved health and well-being for all people in North Wales.

This means:

- 6 Whole system change and reinvestment of resources to a preventative model that promotes good health and well-being and draws effectively on evidence of what works best
- 7 Care is delivered in joined up ways centred around the needs, preferences and social assets of people (service users, carers and communities)
- 8 People are enabled to use their confidence and skills to live independently, supported by a range of high quality, community based options
- 9 Embedding co-production in decision making so that citizens and their communities shape services
- 10 We recognise the broad range of factors that influence health and well-being and the importance of the links to these areas (including education, housing, welfare, reduced homelessness, economic growth, regeneration, leisure and the environment)

Principles were developed at the Board Workshop on 10th November 2016

Integration of Services							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/Sponsor	Current Position as at 17/2/17	Actions RAG	Risk
Understand the needs of the population of North Wales	Population Needs Assessment Undertake a regional population needs assessment in accordance with section 14 of the Social Services and Well-Being (Wales) Act 2014 and report through partners' political/governance structures and submit to WG by April 2017	April 2016	March 2017	Jenny Williams, CCBC	Population Needs report signed off by the North Wales Regional Partnership Board 15.12.2016. Report currently going through partner political / governance processes. Welsh Government informed report completed.	Completed	
	Population Needs Assessment Develop area plans and commence delivery of the findings/ recommendations in the Population needs assessment	April 2017	March 2018	Jenny Williams, CCBC	Updated Guidance received from Welsh Government. To be discussed at North Wales	On track	
Integration of Integrated Family Support Services	IFSS Services already configured sub regionally across North Wales. Annual reporting to RPB	Main streamed service		Bethan Jones BCUHB / Clare Field WCBC	Report to North Wales Regional Partnership Board March 2017. Service is mainstreamed.	On track	
Development of an integrated Mental Health Strategy including CAMHS	MH Strategy Collaborative approach to the developing of the integrated MH Strategy for North Wales to include CAMHS	Work underway		Andy Roach BCUHB / Jenny Williams CCBC	Update report to North Wales Regional Partnership Board February 2017.	On going	
Integration of services for people with learning disabilities	Learning Disabilities Understand the partnership approach required to develop an integrated service; explore different models and best practice. Report to the RPB	Jan 2017	March 2017	Andy Roach BCUHB / Neil Ayling FCC	Regional LD Group continues to meet. North Wales Leadership Board to agree vision and level of integration for service.	On going	

Integration of Services							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/ Sponsor	Current Position as at 17/2/17	Actions RAG	Risk
	<p>Learning Disabilities (Pending agreement from Phase 1) Planning and working towards developing integrated services in a phased approach Consideration of pooled budgets and develop a pooled budget where appropriate</p>	April 2017	March 2018	Andy Roach BCUHB / Neil Ayling FCC		Not yet commenced	
Maintain a sustainable Provider market across North Wales and work towards pooling of budgets	<p>Provider Market in North Wales Understand the issues that face the Provider sector in North Wales and impact on their business sustainability to include funding, processes and flows, workforce, quality of care etc This also links to the work programmes of the Regional Commissioning Board and Regional Workforce Boards 5 day partnership workshop to agree areas of work to be taken forward regionally. Share findings in a regional position statement.</p>	Sep 2016	Jan 2018	Morwena Edwards GC	1) Initial report completed, September 2016. 2) 5 day workshop held. 3) Work programme to be reviewed and programme of changes commencing. 4) Report to North Wales Regional Partnership Board 23/2/17. 5) Delivery of work programme.	On track	
	<p>Care Homes – Pooled Budgets</p>	Nov 2016	March 2018	Richard Weigh Sec 151	No firm arrangements currently for pooling of Care Homes budgets. National Commissioning Board hosting a regional workshop in North Wales 28/2/17. Learning from the Gwent Pilot to be shared.	Not yet commenced	

Integration of Services							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/Sponsor	Current Position as at 17/2/17	Actions	Risk
Integration of services for Carers, including young carers	Carers including Young Carer's Map current provision and services and assess these against the requirements in the Social Services and Well-Being (Wales) Act 2014	Jan 2017	End of March 2017	Bethan Jones Edwards / Morwena Edwards GC / Ffion Johnstone BCUHB	<ol style="list-style-type: none"> 1) Agreement by Partners to a regional Business Manager post. Commencing 6/3/17. 2) Current provision mapping to commence in March and completed by June 2017. 3) Programme of work to be developed. 4) Report to North Wales Regional Partnership Board on use of the Carers Grant by March 2017. 	Progressing	

Integration of Services							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/Sponsor	Current Position as at 17/2/17	Actions	Risk
	Carers including Young Carer's Explore and develop approaches for integrated Carer's services and consider whether a pooled budget can be created to support these services	April 2017	March 2018	Bethan Jones Edwards / Morwena Edwards GC / Ffion Johnstone BCUHB		Not yet commenced	
Integration of services for children with complex needs	Children with Complex needs	Jan 2017	March 2018	Bethan Jones Edwards / Morwena Edwards GC / Ffion Johnstone BCUHB	Programme of integration to be defined and agreed by leads by the end of March 2017.	Not yet commenced	
Integration of services for older people with complex needs and long term conditions, including dementia	Older People with complex needs	Jan 2017	March 2017	Bethan Jones Edwards / Morwena Edwards GC / Ffion Johnstone BCUHB	Programme of integration to be defined and agreed by leads by the end of March 2017.	Not yet commenced	

Business/Oversight/Watch							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/Sponsor	Current Position (as at 31 st May 2016)	Actions RAG	Risk
Partnership oversight of Substance Misuse Service	Substance Misuse Annual reports from the Area Planning Board to be shared with the RPB	Operational service area		APB Chair	Report requested for North Wales Regional Partnership Board April 2017.	On track	
Partnership oversight of the operational management of ICF	ICF Delegation of the operational management oversight of the fund to the NW Leadership Group	Dec 2016	Dec 2016	Nicola Stubbins DCC	Operational management delegated for North Wales Leadership Group.	On track	
	ICF 6-monthly update reporting to the Board Exceptions reporting as required	Operational service area		Nicola Stubbins DCC	Reporting scheduled at the North Wales Regional Partnership Board.	On track	
Robust communication of the work of the Board	Communication Strategy Agree approach to communication of information from the RPB Agree reporting intervals for reports to go to the Regional Leadership Board Annual reporting arrangements on the work of the Board to Welsh Government Communication strategy for the Board to be reviewed annually.	Dec 2016	March 2017	Chair of RPB	Board members confirmed their requirements to be included. Draft report to North Wales Regional Partnership Board by March 2017.	On track	

Business/Oversight/Watch							
Outcome/Vision for the service area	Activity	Start Date	End Date	RPB Lead/Sponsor	Current Position	Actions RAG	Risk
Partnership Approach to Pooled Budgets	<p>Pooled Budgets Initial overview paper to RPB</p> <p>Convene task and finish group to work through pooled budget requirements for various service integration approaches as these develop during the work of the RPB</p> <p>Update papers/reports to the RPB</p> <p>Sub-group development to lead on NW pooled budgets interim work</p>		As required during the course of service integration	Richard Weigh Sec 151 / Nicola Stubbins DCC	<p>Welsh Government via the National Commissioning Board has sponsored a pilot in the Gwent Area.</p> <p>National Commissioning Board has arranged regional workshops, North Wales Workshop – 28/2/17.</p> <p>Regional group meeting to progress agreed areas for pooled budgets.</p>	On going	
Partnership oversight of the work of the Regional Workforce Board	Regional Workforce Board Annual report on the work of the Regional Workforce Board		Operational Board with own work programme	Jenny Williams CCBC	Report received by North Wales Regional Partnership Board in Jan 2017. Main work area currently – development of the Regional Workforce Strategy.	On going	
Partnership oversight of the work of the Regional Commissioning Board	Regional Commissioning Board Annual report on the work of the Regional Commissioning Board		Operational Board with own work programme	Morwena Edwards GC / Rob Smith BCUHB	Report received by North Wales Regional Partnership Board, February 2017.	On going	
Citizen Voice	North Wales Citizen Panel Annual report - NW Citizen Panel		Operational service area	Bethan Jones Edwards / Wendy Jones CVSC	Service commissioned via CVSC. Report to North Wales Regional Partnership Board March 2017.	On going	
Promoting Social Enterprises, Co-operatives, User Led Services and third sector	North Wales Social Value Forum Annual report – NW Social Value Forum		Operational Forum	Bethan Jones Edwards	<p>Forum now established.</p> <p>Work programme / focus areas to be agreed by end February 2017.</p>	On going	

Regional Partnership Board

Meeting Schedule		
Month	Focus Area	Business Meeting
December 2016	Population Needs Assessment presentation Communications approach for strategy	Agree guiding principles for the RPB Agree work programme for 2016 - 18
January 2017	Provider market: position statement Workforce Board update	Pooled budgets update Delegation of ICF management oversight to the NW Leadership Group
February 2017	Mental Health Position statement and action planning	Commissioning Board update Agree RPB Report to WG
March 2017	IFSS Communication strategy	NW Citizen Panel annual report
April 2017	Carers Priority Work streams / Scope and delivery outline Learning Disabilities position statement and action planning	Note election period Annual report - Substance Misuse Report on NW Social Value Forum
May 2017	ICF end of year report/6 month update	Note election period
June 2017	Population Needs assessment action plans Provider Market / 5 days in a room programme update	
July 2017	Children with complex needs – scoping	
September 2017	Carers	
October 2017	Provider Market / 5 days in a room programme update	
November 2017		
December 2017		
January 2018		
February 2018	Provider Market / 5 days in a room programme update	

Appendix 5 - Membership of the NWRPB



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NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

Name	Title	Contact email
Dr Helen Paterson	CEO Wrexham County Borough Council – Co-opted as Chair	helen.paterson@wrexham.gov.uk
Clr Aled Jones	Lead Member, Isle of Anglesey County Council	AledMJones@anglesey.gov.uk
Awen Edwards	Director, Gwynedd Council	AwenMorwenaEdwards@gwynedd.gov.uk
Clr Bobby Feeley	Lead Member, Denbighshire County Council	bobby.feeley@denbighshire.gov.uk
Caroline Turner	Director, Isle of Anglesey County Council	CarolineTurner@ynysmon.gov.uk
Clr Christine Jones	Lead Member, Flintshire County Council	christine.m.jones@flintshire.gov.uk
Clare Field	Director, Wrexham County Borough Council	clare.field@wrexham.gov.uk
Clr Sue Lloyd-Williams	Lead Member, Conwy County Borough Council	Clr.Sue.Lloyd-Williams@conwy.gov.uk
David Worrall	Third Sector Rep	DWorrall@redcross.org.uk
Debbie Shaffer	Service User Rep	debbielou16@hotmail.co.uk
Jenny Williams	Director, Conwy County Borough Council	Jenny.Williams@conwy.gov.uk
Clr Joan Lowe	Lead Member, Wrexham County Borough Council	Joan.lowe@wrexham.gov.uk
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Margaret Hanson	BCUHB	margaret.hanson@wales.nhs.uk
Mary Wimbury	Provider Rep	mary@careforumwales.co.uk
Morag Olsen	Chief Operating Officer, BCUHB	Morag.Olsen@wales.nhs.uk
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Nicola Stubbins	Director, Denbighshire County Council	nicola.stubbins@denbighshire.gov.uk
Richard Weigh	Chief Finance Officer (section 151) (Co-opted)	richard.weigh@denbighshire.gov.uk
Vin West	Carer Rep	vinwest@icloud.com
Wendy Jones	Third Sector Rep	wendyjones@cvsc.org.uk
Clr William Gareth Roberts	Lead Member, Gwynedd Council	WilliamGarethRoberts@gwynedd.gov.uk
Assistant Chief Constable Richard Debicki	North Wales Police (Co-opted)	Richard.Debicki@nthwales.pnn.police.uk
Dawn Docx	North Wales Fire and Rescue Service (Co-opted)	dawn.docx@nwales-fireservice.org.uk
Gordon Roberts	North Wales Ambulance Service (Co-opted)	Gordon.Roberts@wales.nhs.uk

Teresa Owen	Public Health Wales (Co-opted)	Teresa.Owen@wales.nhs.uk
Bethan Jones Edwards	Head of Regional Collaboration – Business Management Support	Bethan.m.jonesedwards@denbighshire.gov.uk
Stephen Jones	WLGA – Business Management Support	Stephen.jones@wlga.gov.uk

Appendix 6 - Social Value Forum Steering Group Terms of Reference

Background & Context: The Social Services & Wellbeing (Wales) Act 2016 requires Local Authorities with Local Health Board partners to consider social enterprise, co-operative organisations, co-operative arrangements, user led and third sector options as part of any decision to plan, promote and deliver care and support and preventative services. The Act requires a culture change from the way in which services have been provided, to an approach based on partnerships, and an equal relationship between practitioners and people who need care and support and carers who need support.

Key requirements (Purpose) of the Forum: To support social value based (social enterprise, co-operative organisations & arrangements, user led and third sector) providers to develop a shared understanding of the common agenda, and to share and develop good practice.

By the common agenda, we mean ... *promoting social value business that support people to achieve wellbeing outcomes and the principles of the Social Services & Wellbeing (Wales) Act 2014*

By social value, we mean:

A regard to people's economic, social and environmental well-being (Public Services Social Value Act / Triple Bottom Line context)

A concept including social capital as well as the subjective aspects of a citizen's wellbeing, such as their ability to participate in decisions which affect them

(<http://www.businessdictionary.com/definition/social-value.html>)

'A process whereby organisations meet their needs for goods, services, works and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits to society and the economy, whilst minimising damage to the environment'. (Sustainable Procurement Task Force)

Additional benefits or value to society over and above a service's outputs. This may mean something different to everybody, but examples may range from the very tangible, such as jobs for the long-term unemployed, or sub-contracting opportunities for small businesses, to softer, but equally important, benefits such as engagement with communities or groups of individuals who might otherwise feel entirely disengaged. (Croydon Social Value Toolkit)

Role & boundaries: The role of the Forum is to support social value based providers and to encourage a flourishing social value sector which is able and willing to fulfil service delivery opportunities and to influence and challenge.

We will do this by establishing local and/or regional groups:

- Promoting partnership and networking opportunities across sectors (statutory, third and independent)
- Influencing and challenging commissioning & procurement practice
- Identifying good practice and sharing stories

Aims: Our aim is to establish the parameters by which the 'right environment' is achieved. This means exploring shared problems and opportunities, raising skills and collective problem solving and ensuring a flourishing sector which is sustainable, focussed on the wellbeing of North Wales' citizens. We aim to promote:

- i) The development of not for private profit organisations (including social enterprises, co-operative organisations, co-operative arrangements, user led services and the third sector) to provide care and support and support for carers, and preventative services. *A duty placed on Local Authorities under Part 2, section 16 of the Social Services & Wellbeing (Wales) Act 2014*
- ii) Collaboration with an aim of maximising social value and coproduction across all sector providers delivering health, social care and/or wellbeing services & social care

Work programme: An annual forward work programme will be established and progress reported to the Regional Partnership Board at least biannually.

Secretariat: Meetings - funding, booking rooms and refreshments, producing and circulating agendas & notes of meetings will be undertaken by the North Wales Social Care & Wellbeing Services Improvement Collaborative.

Frequency of Meetings: Every 4 – 6 weeks from November 2016, subject to a minimum of 4 members attending

Communication: Bilingual agenda and meeting papers will be provided a week in advance of the meetings.

Membership

Co-chairs – Ann Woods & Utha Felder

Bethan Jones Edwards, Alison Atkinson & Maria Bell – North Wales Social Care & Wellbeing Improvement Collaborative

Donna Coyle & Gareth Rogers - Care to Cooperate Project, Wales Co-operative Centre

Val Billingham - Golden Thread Advocacy Project

Mandy Tilston-Viney – Cartrefi Cymru

Utha Felda – MS Society

Ann Woods – Flintshire Local Voluntary Council

Gill Hunter – Carers Trust Wales

Mair Jones – Mary Dei

Mark John-Williams – Co-Production Network Wales

Wendy Jones - Conwy Voluntary Services Council & Citizen Panel lead

Gill Bailey – Flintshire Council

Robert Loudon – independent

Eleri Lloyd & Adam Richards – N Wales SROI Forum (Mantell Gwynedd)

Other group members and/or experts can be co-opted to the group at any time with the agreement of the chair/s