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NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

Notes of the North Wales Regional Partnership Board Meeting

15th February 2018

9:30 am – 12:30 pm

Optic, St Asaph

Present: Cllr Gareth Roberts (chair), Bethan Jones Edwards, Cllr Llinos Medi Huws, Morwena Edwards, Dave Worrall, Neil Ayling, Cllr Christine Jones, Wendy Jones, Rob Smith, Debbie Shaffer, Caroline Turner, Nicola Stubbins, Charlotte Walton, Audrey Somerton-Edwards, , Morag Olsen, Margaret Hanson, Wayne Jones deputising for Richard Debicki, Ruth Simmons

Apologies: Vin West, Mary Wimbury, Jenny Williams, Richard Debicki
Cllr Joan Lowe, Lynda Colwell, Teresa Owen,
Cllr Liz Roberts, Andrew Long, Cllr Bobby Feeley

In Attendance: Bethan Jones, Area Director, BCUHB

Item		Actions
1.	<u>Welcome, introductions and apologies</u> Cllr Roberts welcomed all to the meeting, introductions were made and apologies received as above.	
2.	<u>Notes and actions of last meetings – January 2018</u> Minutes of meeting 11 th January were agreed as a true record. Outstanding actions include: <ul style="list-style-type: none">• NS provided update on pooled budgets – as agreed at the last RPB Finance colleagues are progressing with the agreed approach. It was noted that on 8th March there is a meeting between Leaders and the Cabinet Secretary when this will be discussed.• Population Needs Assessment Regional Plan has been updated and is now going through the Partners political/governance processes.	

	<ul style="list-style-type: none"> • Cllr Roberts and BJE attended Ministerial meeting on 24th January 2018, provided update on how we are progressing. Discussions included DTOC, Pooled Funds and engagement with Social Value Forums. 	
3.	<p><u>Third Sector paper – Feedback from discussion at NW Leadership Group (NWLG) Meeting – Dave Worrall and Rob Smith</u></p> <p>DW thanked the NWLG for the opportunity to discuss the paper further. DW attended a meeting in Llandrindod, where regions shared what activities were taking place in their areas, this differed by geography. Concept of meet the provider is interesting and it would be an opportunity to talk to commissioners for the Third Sector. Following discussion at the NWLG it was agreed that holding the provider events in each of the Areas or even Local Authority areas would be useful. This is supported by the Chair of the NWLG. DW will provide an update after his meeting with the Chief Officers of the VSC's on 19th March 2018.</p>	DW to bring further paper to RPB
4.	<p><u>Final North Wales Social Care and Community Health Workforce Strategy – Jenny Williams/ Charlotte Walton</u></p> <p>CW presented the report and final draft strategy on behalf of JW. CW will shortly be taking on the Chair of the Regional Workforce Board meeting for a period of 12 months. CW explained that developing this strategy has been a considerable piece of work and the draft has been open for consultation. Consultation feedback has been incorporated into the final draft and the NWLG has approved the strategy. It is intended that the strategy remains a live document and the critical area is to progress the action plan.</p> <p>It was suggested that maybe the title of the strategy could be more explicit to note it relates to Community Health and Social Care. DW asked who represents the Third Sector on the North Wales Workforce Board.</p> <p>MH noted the strategy doesn't reflect the BCUHB graduate recruitment but maybe this is something that is more applicable to the work of the NW Economic Ambitions Board rather than here. LM added that it is important that health and social care are taken into account by the NW Economic Ambitions Board as there is funding available for skills. Chair will write to the Chair of the NWEAB to stress the importance of social care and health economy.</p> <p>MO – raised that terminology may be misleading particularly in the section around nurses in care homes. Health cannot provide care home facilities. BJE suggested that this section be re-worded to make sure it is saying what we mean.</p>	<p>BJE to advise.</p> <p>Cllr GW to write to Chair of NW Economic Board</p>

	<p>ME picked up on the point that she is never certain when planning for nurses whether we do enough to include the care sector requirements. We also need to influence being able to increase the numbers of training places for the North.</p> <p>With regard to workforce planning and career pathways, MO asked whether this is sufficiently developed across the sectors. The HB has started discussions locally about funding more nurse training places and a more strategic approach to recruitment with links to universities is being progressed. There is reference to Occupational Therapy within the strategy however, does not appear to include the HB's approach. The information which is included in the strategy has been provided by the HB, this does not alter the proposed action plan.</p> <p>CW asked if the Board could endorse the strategy, with a view to revising some of the language thereafter. Board members agreed to endorse the strategy.</p>	
<p>5.</p>	<p><u>Update on the work of the North Wales Regional Commissioning Board – Morwena Edwards</u></p> <p>ME thanked Maria Bell and John Williams for the work undertaken. Regional Commissioning Board (RCB) meets regularly, there has been a lot of work undertaken and it must be acknowledged that there are only two people in the regional commissioning team, which covers a wide area of work.</p> <p>Main focus today is to share the work programme that has been completed and the programme for 2017/18.</p> <p>MO asked whether another five days in room event should be undertaken to understand what changes have happened following the event.</p> <p>ME commented that the five days in a room work relates to this programme with considerable work done to progress. Implementing the actions agreed following the five days in a room is the key rather than re-holding the event. It is changes in culture and focus on 'What Matters' that essentially need embedding to make differences.</p> <p>RS added that we need to reflect on the five days' work and presentations on progress are scheduled at the NWRPB meeting.</p> <p>ME informed the Board that there is a tendency for members of the RCB to deputise attendance to junior level, however, to address the programme and make decisions the Board requires strategic representatives.</p>	<p>ME review membership of RCB meeting.</p>

<p>6.</p>	<p><u>Report on the relationship between the Part 9 Board and Public Service Boards (PSB's) – Cllr Gareth Roberts</u></p> <p>GR presented the paper on proposing how the NWRPB and the PSB's in North Wales could work together. The PSB Chairs are due to attend the NWRPB meetings in March and April to present on their priorities.</p> <p>LM noted that she is fortunate to be involved locally, regionally and nationally and recommended that the Paper goes to all the PSB's in North Wales and GR to have further discussions with the PSB chairs.</p> <p>MH noted that the relationship between the NWRPB and PSB's needs to be clarified and wondered whether WG would set out their expectations.</p> <p>LM does not think WG will be directing the model, if we are clear on what we would want the model to be we should be recommending the approach so that we continue to improve.</p> <p>GR felt that two way discussion is the message from Minister as the preferred approach. It was suggested the paper needs to go to the Chairs of the PSB's and GR will write to the PSB Chairs and meet with them as necessary to discuss further.</p>	<p>GR to send paper to PSB Chairs and meet with Chairs as necessary</p>
<p>7.</p>	<p><u>RPB priority work stream updates:</u></p> <ul style="list-style-type: none"> - <u>Children with Complex Needs –Bethan Jones, Lead Director</u> <p>BJ provided update report to inform the NWRPB of work of the Children's Transformation board. The six priorities have been agreed, with plans in place for each area of work. Work is underway to look at the resources. BJ proposed that from April onwards a quarterly update is provided to the NWRPB, focusing on the priorities. BJ thanked partners for their contribution and it is useful now to have joined up priorities.</p> <p>NA raised the lack of provision for looked after children with complex needs and asked how this work is linking in with the proposed work of the RCB.</p> <p>BJ feels that this would should inform the work of the RCB.</p> <ul style="list-style-type: none"> - <u>Older People with complex needs including dementia – Rob Smith / Morwena Edwards, Lead Directors</u> 	<p>BJ paper back to RPB May 2018</p>

	<p>RS presented the updated paper. Progress is being made to bring two work streams together to deliver on this work stream. A more comprehensive report to be brought back to the NWRPB in June/July, to agree next steps.</p> <p>ME added that the workshop held was very positive. The HB has done so much work on their strategy that it was felt we didn't need to revisit this. The work will therefore be to scrutinize and monitor the good work going on and share good practice. It was acknowledged however that for this workstream to succeed it will need to have some resource and project management support. On the aspect of changing culture, ME has had an initial discussion with colleagues at Bangor University to see what approaches would be effective to use.</p> <p>MH felt that other well established work streams may need pulling into this piece of work and the focus needs to be broader and influencing agendas. Partners need to commit to drive this forward but it is wider than health & social care.</p> <p>NS noted that as the NWRPB creates additional work streams, we need to consider resources and consistency. There are a number of work streams commissioned by the NWRPB which all need resources and we need to take a consistent approach to these.</p> <p>ME suggested that we compile a list of the work streams that sit beneath this Board and identify how these are resourced currently and bring back to the NWRPB</p> <p>GR felt it was helpful to understand the delivery landscape and asked that the Leadership Group develop this information for further discussion with the NWRPB.</p> <p><u>Carers including young Carers – Bethan Jones Edwards / Morwena Edwards</u></p> <p>BJE provided an update on work to date, which has been looking through eyes of Carers and focusing on what matters to them. Using messages from Population Needs, gathered evidence and looked at findings from partners and also Carers stories. Work is underway mapping services; this has been a big piece of work, the size we may have underestimated in beginning. We are now verifying information to complete the resource mapping. Two workshops have been held with another scheduled in March where we are bringing the strategic, operational, carers and provider groups together. The NWRPB were asked to endorse the extension to the completion of this work to end of June 2018. NWRPB members agreed to this. With regard to funding the</p>	<p>Updated report June/July - RS</p>
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	<p>capacity to lead on this workstream, partners to look at this as discussed above.</p>	
<p>8.</p>	<p><u>Update Report Integrated Autism Service (IAS) – Neil Ayling</u></p> <p>NA reported good progress has been made since startup in June 2017, with ICF funding provided for 3 years to set up and deliver this service. Service user expertise has helped to progress the work and a successful pathway event has been held with further event planned 7th March. The service structure has been prescribed by WG with some staff hosted at HB others by FCC as host partner. There are issues in recruitment; HB have challenges around recruitment of specialist posts, need to decide how to use the funding if posts aren't recruited to. A conference is planned during April and we are mapping training requirements currently. The IT system is not fit for purpose and we may need to fund the development of another system. NA thanked colleagues for their input into the development of this service.</p> <p>MH asked whether we have quantified the impact on other services and demand. NA confirmed that the pathway events are reviewing impacts on demand in other areas.</p> <p>LM raised her concern about the IT position and also concern was raised on issues with WCCIS. NA explained that the issue is with SYML, which is a database that has been developed nationally.</p>	
<p>9.</p>	<p><u>ICF update – Nicola Stubbins</u></p> <p>GR informed the NWRPB that he is unable to signoff the Quarter 3 report as to date, there are no firm assurances at present as to how the underspend will be utilised and time to spend this allocation is short. RPB has responsibility to spend this money, therefore CR will meet urgently with the ICF leads to discuss the situation. GR is extremely unhappy that we have an underspend so close to year end as funds cannot be carried over into the next financial year. GR invited NS to comment further.</p> <p>NS confirmed that she could not advise the Chair to sign the Quarter 3 end of December return due to not having appropriate reassurances. There are three elements WCCIS, IAS & OP/LD. Having reviewed the different information that we have and cross referenced there appears to be discrepancies. It is appreciated that ICF spending would be higher in Quarter 3 however, NS has not had written assurances from partners that the spend will be in line with allocations.</p> <p>GR summarised that as a Board we need to be assured and if Board member agree he will meet with the ICF leads. LM asked that the Board be informed of the outcome of the ICF meeting.</p>	

	<p>NS explained that for the pooled budgets work there needs to be a regional accountancy resource. There is ICF funding currently going to FCC and the HB to undertake their respective financial roles relating to ICF. NS will work up a proposal as to how a regional accountancy resource could work to include Pooled Budgets and ICF</p>	
10.	<p><u>Terms of Reference report – Bethan Jones Edwards</u></p> <p>GR highlighted that some parts of this report would pose a conflict of interest for DS and invited DS to consider leaving the room for this discussion.</p> <p>Term of Chair – MH has agreed to the proposed term of 2 years which was endorsed by the NWRPB at its last meeting. GR to continue as Chair to March 2019 and MH to take up role April 2019.</p> <p>DW felt that Third sector reps wouldn't be given opportunity to Chair when they took on the Vice Chair position. <u>BJE will re-look at ways of resolving this issue.</u></p> <p><u>Service User and Carer representatives</u> The NWRPB had tasked the NW Leadership Group to discuss this. There was no objection to increasing the membership to 2 member each and there was no objection to introducing a rolling replacement. The NWRPB also agreed to this recommendation. BJE noted that we will need to go out immediately for EOI and members agreed to this.</p> <p>DS left the meeting due to conflict of interest with the next discussion. Honorarium payment for the service user and carer representative was discussed by the NW Leadership group and advice sought from WG.</p> <p>Board members discussed the recommendations made by the NWLG and agreed to create a task and finish group to look at this further and also look at alternative options.</p> <p>NWRPB Terms of Reference - BJE to review TOR based the agreements of the Board and add Chair of NWLG to the membership.</p>	<p>BJE to look at ways to resolve</p> <p>BJE revised TOR</p>
11.	<p><u>Agree 5 key messages for Communication update</u></p> <ul style="list-style-type: none"> • Key messages agreed by the Board. 	
12.	<p><u>Any other business</u></p>	

	<p><u>For information items:</u> GR has written to CEO of BCUHB with regard to the winter pressures monies to express his dissatisfaction that this matter wasn't dealt with in partnership. BJE read out the email response from the HB. LM thanked GR for taking the initiative to write to the Health Board as social care services have been under pressure too and would have benefitted from additional funding. MH added that for clarity, there was not a bid submitted for the funding, the funding was released. The funding has gone towards delivering on the winter plan and to do more of what we are already doing.</p>	
	<p>Date of next meeting</p> <p>Thursday 22nd March 2018 9:00 – 1:00 pm, Optic St Asaph</p> <p>Please note an earlier start due to the workshop</p>	