

North Wales'

Regional Commissioning Board

Work Programme

2018/9

Risk Matrix:

Likelihood	Almost certain	A					
	Likely	B					
	Possible	C					
	Unlikely	D					
	Rare	E					
			5	4	3	2	1
			Very low	Low	Medium	High	Very high
			Impact				

Strategic Commissioning				
Outcome	Activity	Start Date	End Date	Lead
Commissioning Partnership arrangements are formalised across the region	The Regional Partnership Board is establishing an Integration Agreement and project for pooled funds in relation to the exercise of care home accommodation functions by March 2018. Supportive commissioning activity across children and young people and adults' services may include developing:	Ongoing		Overall sponsor: Nicola Stubbins (DCC) Project Manager for Integration: Sharon Hinchcliffe With support from Heidi Roberts, DCC Legal services
	i) Regional contract & specification documents (OP & CYP care homes) SEE ALSO BELOW		March 2018	Phil Gilroy: Care Home working group & Craig McLeod: CYP project group
	ii) Fair fee methodologies, engaging Providers in fee negotiation (care homes & domiciliary care) SEE ALSO BELOW		Ongoing	Alwyn Jones: Care Fees Group Will Williams: CHC
	iii) Implementation plan for Joint Health and Social Care quality monitoring tool/s across the region (OP care homes) SEE ALSO BELOW		Dec 2018	Phil Gilroy: Care Home working group Leads: Marianne Walmsley, Nicki Kenealy & Nichola Eccles
	iv) Effective procurement methodologies (2 day workshop) SEE ALSO BELOW		April 2018	Morwenna Edwards & Rob Smith: RCB Chairs
	v) Effective medicines management practice and procedures in care homes & domiciliary support through: <ul style="list-style-type: none"> - Integrated commissioning - Joint training & competence framework to support best practice 		July 2018	Sponsor: Ffion Johnstone Project leads: Sue Murphy, Marianne Walmsley & Maria Bell

Strategic Commissioning				
Outcome	Activity	Start Date	End Date	Lead
<p>The North Wales older people's residential and nursing home provision is sustainable and offers good quality and safe care & support:</p> <ul style="list-style-type: none"> - There is sufficient supply and choice to meet demand (for self-funders and people funded by statutory services) - Services are safe and offer quality of life outcomes – supporting 'what matters'. - The number of homes in Escalating Concerns is minimised 	<p>Maintain an overview of the sustainability and quality of provision across the Care Home Market for Older People (analysis of current and future market performance and risks, development of action plans):</p>	Ongoing		<p>Sponsors: Phil Gilroy & Will Williams Project Manager: Maria Bell</p>
	i) Maintain a regional reporting system for quality & safety risks (RAG)		Ongoing	Marianne Walmsley
	ii) Establish Quality Management procedures (incorporating Escalating Concerns procedures)		May 2018	Maria Bell, Anita Brookes-Williams, Marianne Walmsley, Nicki Kenealy
	iii) Implement interagency operational quality circles across the region		Dec 2018	Heads of Service
	iv) Review the N Wales fee methodology and Care Fees Group against the WG best practice and working draft service specifications		Sept 2018	Alwyn Jones & Maria Bell
	v) Implement CHC funding & commissioning framework		March 2018	Will Williams & Marianne Walmsley
	vi) Publish a Market Shaping Statement, detailing commissioning intentions and investment / support that will be provided to promote sustainability and quality improvement		July 2018	Morwenna Edwards & Rob Smith: RCB co-chairs
	vii) Share learning from Bevan Project & developments re: increasing community service in-reach to care homes		July 2018	Marianne Walmsley

Strategic Commissioning				
Outcome	Activity	Start Date	End Date	Lead
The Domiciliary Care market is sustainable, offers quality of life outcomes for the people supported to live at home and Providers are supported to develop their provision to meet the requirements of SS&WbA and RISCA	i) Complete Phase 1 of the North Wales Domiciliary Care Agreement Tender	Ongoing	April 2018	Sponsor: Phil Gilroy Project Leads: Maria Bell & John Williams With support from Simon Beech, Category Manager (DCC & FCC Procurement Team)
	ii) Hold an all stakeholder learning & improvement event to review the tender procedure		July 2018	
	iii) Establish a Framework Management infrastructure to underpin Framework Performance Management		June 2018	
	iv) Facilitate service and practice development & improvement through local fora and through up to 2 regional Provider events per annum		Ongoing	
	v) Review options for delivery of proposed future Phases of the Framework: Phase 2: CYP domiciliary care Phase 3: Enhanced domiciliary care & support Phase 4: Supported Living		July 2018	
Outcome	Activity	Start Date	End Date	Lead
A range of value for money support options are available for Looked After Children and Young People with increased capacity in preferred models of support, able to meet existing and projected unmet need	1. Conduct options appraisal and develop business case/s for most effective models of delivery to achieve the required outcomes for look after children; to include options for accommodating and/or support children and young people that the current market is failing to meet:	Ongoing	August 2018	Sponsor: Craig Macleod (on behalf of NWHoCS) Project Managers: John Williams & Non Davies (TBC)
	2. Publish a market shaping statement detailing current and future predicted placement need (kinship, general fostering and fostering plus, parent and child and residential support services).	Ongoing	Dec 2018	Sponsor: Craig Macleod (on behalf of NWHoCS) Project Manager: John Williams
	3. Develop and implement a regional action plan for implementing the National Fostering Framework, retaining benefits and effectiveness of localised approaches.	Ongoing	Dec 2018	Sponsor: Craig Macleod (on behalf of NWHoCS) Project Manager: Non Davies (TBC)

Strategic Commissioning				
Outcome	Activity	Start Date	End Date	Lead
Contract and Quality Management is efficient and effective and is joined up as far as possible across Health & Social Care	1. Produce regional health & social care template documents for local implementation (support from DCC legal & procurement team and in liaison with HoS & legal Special Interest Group) for:	Ongoing	March 2018	Maria Bell & lead Contract Managers
	i) Adult Care Home pre-placement agreement (PPA)			
	ii) Older People's care home service specification	Ongoing	March 2018	Maria Bell & Marianne Walmsley
	iii) Adult Care home service specification	April 2018	Dec 2018	Claire Lister, Andy Roach & Maria Bell
	iv) Generic adult & children's quality monitoring tool	Ongoing	Dec 2018	Maria Bell & Marianne Walmsley
	v) Children and Young People's Care Home contract Terms & Conditions and service specification	Ongoing	July 2018	John Williams
	2. Engage with the IHSCCP and any revision / redevelopment of the Framework contract for adults aged 18 – 65 with LD and/or MH issues (IHSCCP)	Ongoing	Ongoing	Bethan Jones Edwards (Maria Bell / John Williams to deputise) & Will Williams (Michelle Jones to deputise)
	3. Engage with national and UK wide opportunities for developing contract & quality management practice and identify opportunities for improvements / sharing learning across N Wales	Ongoing	Ongoing	Maria Bell & John Williams in conjunction with leads in each partner organisation.