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**NORTH WALES** SOCIAL CARE AND WELL-BEING  
SERVICES IMPROVEMENT COLLABORATIVE

Notes of the North Wales Regional Partnership Board Meeting

**15<sup>th</sup> November 2018**

**9:00 am – 12:00 pm**

**Optic, St Asaph**

Present:	Cllr Gareth Roberts (chair), Bethan Jones Edwards, Morwena Edwards, Rob Smith, Susie Lunt (on behalf of Neil Ayling), Caroline Turner, Nicola Stubbins, Cllr Joan Lowe, Mary Wimbury, Lyn Meadows (on behalf of Marian Wyn Jones), Neill Anderson, Sally Baxter, Charlotte Walker, Cllr Liz Roberts, Jenny Williams, Judith Greenhalgh, Peter Williams, Jennie Lewis, Ffion Johnstone, Teresa Owen, Wendy Jones, Kevin Roberts
Apologies:	Neil Ayling, Cllr Bobby Feeley, Cllr Llinos Medi Huws, Cllr Christine Jones Richard Weigh, Bethan Jones, Marian Wyn Jones, Chris Stockport, Clare Budden, Andrew Long,
In Attendance:	Fflur Jones attended for agenda item 8 Heidi Roberts attended for agenda item 10 Donna Hutton attended for agenda item 11

Item		Actions
1.	<u>Welcome, introductions and apologies</u> GR welcomed all to the meeting, particularly new Board members; BCUHB Area Directors, Ffion Johnstone (West), Bethan Jones (Central), Rob Smith (East) and Judith Greenhalgh representing the CEO's.	
2.	<u>Notes and actions of last meeting</u> Minutes of meeting 11 <sup>th</sup> October were accepted as a true record. Matters completed: <ul style="list-style-type: none"> <li>• Letters of thanks have been forwarded to VW and DS.</li> <li>• Social Prescribing template was completed and forwarded to WG.</li> <li>• Children's proposal has been forwarded to WG.</li> <li>• Part 9 consultation completed and forwarded to WG.</li> <li>• SB has contacted AJ (WAST) re BCU Dementia plans.</li> <li>• A good representation of North Wales H &amp; SC colleagues attended the DToC event 07.11.2018</li> </ul>	

	<p>Matters outstanding:</p> <ul style="list-style-type: none"> <li>• ITJ to forward a copy of the Proposition Document.</li> <li>• Chair of NWRPB to write to WG in relation to the LA financial settlement</li> <li>• TO will provide an update on the All Wales Dementia Allied Health Practitioner consultant Post at the November NWRPB</li> <li>• AH to forward a relationship chart within BCU – agenda item 3 (13.07.2018) is still outstanding</li> </ul> <p>Further to the Armed Forces update at the last meeting, Cllr LR (North Wales Armed Forces champion) reported WG have agreed to fund both North Wales Liaison Officers posts for a further 2 years.</p>	<p>RW to chase GR to action</p> <p>November agenda. RW to chase</p>
<p>3.</p>	<p><u>A Healthier Wales – Community Services Transformation Proposal (CST)</u></p> <p>The board received a verbal update from SB on the revised CST. The proposal has also been circulated to LG members for comments. The bid must be robust, deliverable and submitted immediately once approved to ensure a timely consideration within the Transformation Fund.</p> <p>The final proposal will be discussed at the Leadership Group meeting 30.11.2018 and will be on the agenda at the next NWRPB meeting in December.</p> <p>GR thanked SB, AJ and colleagues for the additional work.</p>	<p>Agenda in December</p>
<p>4.</p>	<p><u>Development of BCU HB Integrated Medium Term Plan (IMTP) for 2019/22</u></p> <p>SB reported on the development of the IMTP plans 2019/22 and was seeking views so as to ensure a good level of alignment between the process and the RPB work programme.</p> <p>The framework focuses on the delivery of A Healthier Wales, the quadruple aim and the ten design principles to shape the plans of the health board. The RPB also has a strong role to play, bringing together key stakeholders and developing integrated services and seamless models of care.</p> <p>ME stated the importance for each partner being included as part of the discussions for the plans from the beginning is crucial. The IMTPs are to be completed by January 2019. It was also suggested that an implementation plan is required. MWJ will bring a proposal around arranging a ‘what matters’ conversation for Board members to the January meeting.</p>	<p>What matters on January agenda – MWJ</p>
<p>5.</p>	<p><u>Carers Strategy Report</u></p> <p>The board received an update from ME on the Carers Strategy Report, this work has been undertaken as it is a priority area for the</p>	

	<p>Board and also a recommendation within the Population Needs Assessment.</p> <p>ME, BJE and FfJ have been leading on this work-stream and undertook to involve carers and providers widely in the strategy development.</p> <p>Andrew Cozens facilitated several workshops and, Sarah Bartlett and Hawis Jones are also to be recognised for all their work on drawing the strategy together.</p> <p>The strategy focusses on achieving personal outcomes for all carers and the person cared for in the region. Individual carers' needs, including language needs are met in the best way and carers come to mind as soon as the person cared for with the 'what matters' conversation with all staff considering what is important for carers and at the same time the person who needs the care, ensuring a consistent, value for money service, adhering to best practice and avoiding duplication.</p> <p>The implementation of the actions outlined will include regional meetings of carers, lead officers and providers' for an overview of work taking place so that partners can measure themselves against the principles.</p> <p>FFJ reported the region decided to progress with developing its framework to measure success ahead of the national work currently taking place which is not likely to be completed soon, and a workshop arranged early in the new year will focus on the Triangle of Care model with a view of agreeing a regional framework by end of March 2019.</p> <p>JL, reported even though she has not contributed to the strategy she feels the voice of the carer is very well represented in this strategy.</p> <p>JG commended the work done on the strategy and wanted to ensure that the outcome measurements are being developed and reinforced the need to monitor to assess the difference to the carer.</p> <p>TO enquired about the involvement of Children and Young People in the strategy development, in particular the welfare theme and also work ongoing with the Children's Transformation Fund. It was confirmed that there is a regional young carer's group which have been involved in this work.</p> <p>FJ confirmed discussions have been held, with transition identified as a concern. The Carer Strategy will also weave and infiltrate into other work-streams to bring all staff up to date.</p>	<p>PW and JL to be invited to the Carers workshop and future Carers group meetings.</p> <p>TO - to discuss further with BJ, BJE and FJ.</p>
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	<p>Board members were in agreement to endorse the Carers Strategy. Each partner to take this through their internal governance/political processes as required.</p>	
<p>6.</p>	<p><u>Commissioning Update</u>  The board received an update on the work of the Regional Commissioning Board (RCB). This Board supports the development and practice of strategic commissioning across health and social care in both Adults and Children’s services.</p> <p>ME noted the progress made in the work programme 2018/19 against each outcome; the activities that went well and others not so well. Medicine (the training element) has been one area flagged up as a concern which has proved difficult to progress, and work is ongoing in relation to who is responsible for commissioning the training. Another ongoing concern is work on the CHC funding framework. Although the Regional Commissioning Team consists of only two staff members, considerable progress has been made and the region are indebted to the team for all their work.</p> <p>ME informed the Board that the current Commissioning Partnership Agreement ends in March 2019. All partners at the RCB have agreed to continue the partnership funding and the 5 year agreement is currently progressing through the legal processes.</p> <p>Partners will discuss their priorities for the work programme of the RCB at the next meeting and each partner is requested to discuss their requirements internally so that all perspectives can be considered so that a regional programme can be completed by January/February 2019. This work will also be completed alongside the expectations of WG and A Healthier Wales.</p> <p>NS enquired when partners would expect to have sight of the agreement. BJE agreed to chase with legal in DCC.</p> <p>MW also requested the RCB to take note of the sustainability of the care market, especially due to the impending registration of the workforce to become mandatory from April 2020 onwards.</p> <p>ME confirmed MB will already be aware of this concern.</p> <p>Board members noted the report on the RCB, the update on progress of 2018/19 work programme and the review of the Partnership Agreement.</p>	<p>BJE to chase CPA</p>
<p>7.</p>	<p><u>Policy Forum for Wales keynote seminar: Putting Healthier Wales into practice – integrating the health and social care system in Wales – Cardiff, 15.01.2019</u>  Following on from A Healthier Wales, the chair reported on an invitation received to speak at the above conference which will</p>	

	<p>provide key stakeholders with the opportunity to reflect on the proposals and discuss the priorities for implementation and how the practical issues can be addressed. Unfortunately Cllr GR is unable to attend the event and is requesting a representative from the NWRPB to attend.</p> <p>TO and FFJ agreed to discuss with Chris Stockport.</p>	<p>TO inform BJE outcome of discussion</p>
<p>8.</p>	<p><u>Integrated Care Funding (ICF) ICF Audit</u></p> <p>Fflur Jones attended to update on the findings from the recent ICF audit. Fflur thanked everyone who took part in the review and gave a broad update on the ICF presentation which was specific to local level results. The reason for the audit was to see how ICF is being managed on a regional and local level.</p> <p>The presentation offered a comprehensive review of NWRPB governance and policy, partnership working, member survey and links with PSB, funding and allocation, impact and learning and improvement themes.</p> <p>It was noted:</p> <ul style="list-style-type: none"> <li>• RPB members felt positively the board facilitates good partnership working.</li> <li>• NWRPB has co-opted additional members from NWFRS, NWP and WAST.</li> <li>• Due to the size of the Board, discussions are sometimes challenging, with some members finding it difficult to contribute meaningful.</li> <li>• Risk management remains a challenge for ICF project plans.</li> <li>• Missed opportunities within the region due to diligence checklist and missed opportunities to pilot new approaches.</li> <li>• ICF slippage is managed differently within NW areas.</li> <li>• Improvements have been seen at capturing performance data for projects and sharing good practice between projects.</li> </ul> <p>CT noted the strength of working sub-regional comes out in this audit with the third sector/carer/individual representative also engaged at this level.</p> <p>NS commented on a clear and beneficial report with outcomes to learn and build for the future.</p> <p>WJ noted the suggested improvement themes for the NWRPB and enquired if there are improvement outcomes for WG as a result of the audit.</p> <p>FFJ confirmed feedback to WG is currently being drafted. A national report will be forwarded to WG presenting a high level picture of findings across Wales and different approaches seen. The report will</p>	

	<p>be published in January and will be presented nationally through each ICF lead.</p> <p>CT raised concern in relation to sustaining local authority core budget to maintain day to day work, especially when pilots based on grants are anticipate to mainstream at some point. CT also noted difficulties of workforce contracting issues within short term projects against permanent posts.</p> <p>MW also echoed the difficulties of employing staff for the independent sector under the grants and the lack of providing secure contracts.</p> <p>TO enquired on the actual number of NW members surveyed. FfJ confirmed the percentage for NW was 30% compared to 60% across Wales.</p> <p>BJE informed of a WG ICF workshop in Wrexham 22.11.2018. All ICF local leads have been invited. The intention is for each region to provide feedback on the ICF guidance and their opinion on how this works, with a view that WG will re-visit the guidance and provide an updated version early 2019.</p> <p>BJE informed the Board that WG will now be recommending our ICF capital plan to be signed off by the Minister. BJE also reported that the 2 outstanding ICF Dementia projects have now been approved.</p> <p>GR thanked Fflur for attending and concluded stating the improvement themes were reassuring, relating to improvements in governance rather than the performance element with a few themes having already been actioned.</p>	
<p>9.</p>	<p><u>North Wales Region IPC Governance Review Final Report</u> BJE explained that this is the paper which was deferred from the last meeting.</p> <p>JG reported that following a discussion held at the NWRLB where it was considered the NWRPB should be given the same level of attention as the NWEAB Growth Bid. JG has been elected as the CEO rep on the NWRPB to assist with providing oversight, steer and support.</p> <p>JG welcomes the report which provides a helpful steer. The Board is working to WG constraints, and is confident this report will provide a good start for all partners.</p> <p>GR also welcomed this clear, concise report that actively encourages partners to work together effectively across the region.</p> <p>The Board were in agreement to endorse the recommendations in the IPC report.</p>	

<p><b>10.</b></p>	<p><u>Integrated Family Support Services (IFSS)</u>  The board received an update on IFSS from BJE and Heidi Roberts on behalf of Clare Field.</p> <p>Heidi Roberts, Solicitor with background in childcare recently carried out a review of IFSS on behalf of the NWRPB. The report took several stages: review of legislative requirements, analysis for each region to establish and maintain pooled funds and a comprehensive review of the current legal requirement underpinning delivery of IFSS.</p> <p>Separate sub-regional partnership arrangements have been established for some time between Gwynedd/Mon, Flintshire/Wrexham and both Denbighshire and Conwy have separate services within their wider Children's services.</p> <p>HR reported on constructive meetings with all IFSS LA and BCU leads with the current services complying with the requirements within the Act and achieving the right outcomes for individuals.</p> <p>ME was in agreement with the intention of IFSS but wanted to draw attention there is work underway in the West to review the service as there is duplication with a similar service.</p> <p>CT added the sub-regional team is working well together and would be further enhanced once vacant posts are filled by multi discipline staff, flexibility will be required to deal with various issues and skills and expertise to work on complex social and health needs.</p> <p>TO enquired about the draft partnership agreement (PA) and requested further information to be provided. BJE agreed to forward the agreement and TO to provide feedback.</p> <p>BJE confirmed once the report has been endorsed HR will complete the partnership agreement which will be circulated to each partner for signature. TO requested the agreement to be forwarded for her attention in health.</p> <p>BJE also confirmed that the pooled funds agreement will continue with the current arrangements and WG are aware of this.</p> <p>The Board was in agreement to endorse the IFSS report - confirming the service is meeting the Act requirements, work undertaken and a summary of the outcomes.</p>	<p>Forward draft PA to TO  TO to provide feedback</p> <p>Partnership agreement to TO</p>
	<p><u>Expert Report: Accelerate health and social care integration in Wales</u>  Donna Hutton, Regional Manager, Unison Cymru reported on the shared common purpose report published by Unison Cymru calling for the acceleration of health and social care integration in Wales.</p> <p>DH reported unison commissioned the report as a result of care and health workers complaint that those receiving care were being failed</p>	

	<p>by a disjointed system, whilst at the same time there is little investment in care workers. One of those concerns being different rates of pay for staff doing identical roles within local authorities and health.</p> <p>MW highlighted the impending registration of H &amp; SC and concerns in relation to the stability of the workforce.</p> <p>SB enquired if Unison were aware of the North Wales Workforce Board and suggested DH to be linked into these meetings.</p> <p>DH replied Unison are aware of the stability of the market with the biggest challenge being to strive for integration which would ultimately provide a more effective service that would also benefit staff.</p>	<p>Forward NWWB contact details to DH</p> <p>Circulate a copy of the report to RPB members</p>
<p><b>12</b></p>	<p><u>Outcome of the Third Sector member for NWRPB</u></p> <p>TO provided feedback on the recent Third Sector Expression of Interest and peer panel meeting. The peer panel included Teresa Owen, Jenny Williams and Charlotte Walton. All applicants were interviewed by the peer panel and the panel reported that all were appointable.</p> <p>The Board were in agreement to accept the recommendation in the report and the candidates are to be informed of the outcome. In addition, the peer panel requested the RPB to consider:</p> <ol style="list-style-type: none"> <li>1. How the Voluntary Services Council support the Third Sector representative to enable them to seek the views of the wider sector on RPB matters.</li> <li>2. Whether appropriate to change the term of the Third Sector membership, or stagger the start dates to accommodate the learning of new members.</li> <li>3. The RPB to consider whether the chair and vice-chair should introduce annual appraisals for RPB members, all members, or those co-opted on to the board.</li> </ol> <p>ME advised that there are local third sector forums in place, where key partners come together to feedback information and discuss how to work in partnership. If similar arrangements exist for other areas all information can be fed back to the local forums, avoiding setting new groups and duplicating work.</p> <p>WJ noted Conwy are looking at re-establishing the old compact meetings and have invited members to a workshop to review.</p> <p>CW indicated the appraisal consideration was suggested that would mirror the process for the safeguarding board where partners submit an annual appraisal to include their involvement, issues, challenges while giving a richness to the board this could then feed into the annual report of the Board.</p>	<p>Third Sector candidates to be contacted.</p> <p>WJ to feedback in December</p>

	It was suggested that a workshop for members of the Board would be helpful and which can form part of the What Matters session that the Board has already discussed.	
<b>13.</b>	<p><u>For information:</u>  BJE reported on a letter received from Ifan Evans, WG endorsing the Transformation Fund proposal:  NW Together: Seamless services for people with learning disabilities, confirming in principle the offer of support for this proposal. A grant offer letter will be sent shortly noting the full terms and conditions of the offer.</p> <p>WG also welcome the overall approach to the 'Together for Mental Health in North Wales' proposal, requesting additional information of how the proposal would be translated to a specific model and planned activity.</p> <p>BJE also made members aware of the Connected Communities consultation recently published by WG. There will be an engagement event held at Wrexham 19.11.2019 in support of the consultation and members are asked to register directly with WG by 16.11.2019.</p>	
<b>AOB</b>	<p><u>Intelligence Hub – (NWFRS)</u>  KR informed at a recent meeting of the Emergency Services Collaboration Board a discussion around developing a joint intelligence hub and questioned RPB members whether any work is already been undertaken between health and local authorities on collating information on frequent callers. This information is being requested so as to avoid duplicating any work already completed.</p> <p>Directors were in agreement for this action to be on the Leadership Group agenda for further discussion.</p> <p>WJ also reported CVC's have also worked with frequent attenders across the region with positive results seen.</p>	Invite Helen MacArthur to the LG in January
	<p><b>Date of the next meeting:</b>  Thursday 13<sup>th</sup> December 2018  9:00 am – 12:30 pm</p>	