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**NORTH WALES** SOCIAL CARE AND WELL-BEING  
SERVICES IMPROVEMENT COLLABORATIVE

Notes of the North Wales Regional Partnership Board Meeting

**13<sup>th</sup> December 2018**

**9:00 am – 12:30 pm**

**Optic, St Asaph**

Present:	Cllr Gareth Roberts (chair), Bethan Jones Edwards, Cllr Liz Roberts, Cllr Joan Lowe, Sally Baxter, Mark Wilkinson, Neill Anderson, Keith Roberts, Jennie Lewis, Peter Williams, Clare Budden, Caroline Turner, Morwena Edwards, Sian Purcell (attending on behalf of Wendy Jones), Ffion Johnstone, Cllr Christine Jones, Neil Ayling, Marian Wyn Jones, Mary Wimbury, Lynda Colwell, Teresa Owen, Dave Worrall, Cllr Bobby Feeley, Judith Greenhalgh, Bethan Jones, Chris Stockport
Apologies:	Nicola Stubbins, Jenny Williams, Wendy Jones, Rob Smith, Cllr Llinos Medi Huws, Liz Hughes, Charlotte Walton
In Attendance:	Sarah Bartlett, Regional Project Manager (for agenda item 5)

Item		Actions
1.	<p><u>Welcome, introductions and apologies</u> GR welcomed all to the meeting, particularly new Board members: Mark Wilkinson (BCUHB, Executive Director of Planning and Performance) and Clare Budden (Pennaf, CEO). GR also thanked SB for her attendance and contribution to the Board.</p>	
2.	<p><u>Notes and actions of last meeting</u> Minutes of meeting 15<sup>th</sup> November were accepted as a true record.</p> <p>Matters completed:</p> <ul style="list-style-type: none"> <li>• NWEAB Proposition Document circulated to RPB members.</li> <li>• Letter re LA financial settlement has been sent to WG.</li> <li>• All-Wales Dementia Allied Health Practitioner Consultant Post on today's agenda</li> <li>• The Children's relationship chart has been received from Andrea Williams and included for information in the meeting pack.</li> <li>• CST proposal on today's agenda.</li> </ul>	

	<ul style="list-style-type: none"> <li>• ‘What Matters’ - a short update on today’s agenda and a workshop session to be arranged in the New Year.</li> <li>• PW and JL have been invited to the Carers Workshop and included on the Carers circulation list.</li> <li>• TO discussion on Children &amp; YP completed.</li> <li>• Additional IFSS documentation forwarded to TO completed.</li> <li>• NWWB contact details sent to DH completed.</li> <li>• Third Sector candidates have been contacted.</li> <li>• HMc has been invited to attend the January LG to report on the Intelligence Hub.</li> </ul> <p>Outstanding actions:</p> <ul style="list-style-type: none"> <li>• The Commissioning Partnership Agreement is ongoing and the Board will receive confirmation once this has been agreed and signed by partners.</li> <li>• Expert Report – this report has not been received albeit numerous requested to Donna Hutton.</li> </ul> <p>Sian Purcell reported compact forums are working regionally across North Wales. WJ to feedback in January 2019 meeting.</p>	
3.	<p><u>A Healthier Wales: Community Services Transformation</u> Sally Baxter was in attendance to present the updated final draft report to NWRPB for formal approval.</p> <p>The proposal has been updated as a result of comments from Leadership Group members and feedback from the North Wales Workforce Board workshop in relation to a generic description of the need to develop a sustainable workforce, not limited to health and social care worker (generic worker) posts.</p> <p>The key themes identified are now in sync with a clear description on integration and explanation of overall context of all three areas: Workforce, Digital and Developing Community Networks. The three areas identified are also potentially scalable across the region and the whole of Wales.</p> <p>The proposal now demonstrates a bid for innovation, linking to clusters and broader integration including all sectors as well as Health &amp; Social Care partners and includes flexibility to work sub-regionally as well as regionally.</p> <p>The outline funding profile: Year 1: £231K Year 2: £3.7M Year 3: £2.04M</p> <p>SB explained there may be scope for discussion in relation to extending the third year to a full 12 months and exploring possible avenues to address this is being pursued.</p>	

LC enquired on possible opportunities for the third sector to submit bids as part of the transformation fund.  
SB informed the transformation fund is open for submissions for a few months and any additional proposals or amendments would need to be endorsed through the NWRPB prior to submission.

TO acknowledged the work completed on the proposal, in particular the progress to be made on the digital work-stream and emphasised there is an opportunity here to streamline all the proposals to an outcomes framework.

BJ also welcomed the opportunity to progress Community Services and recommended local planning to start imminently due to the short timeframe involved. Releasing and measuring resources in the current system and how this will impact on the model will also need to be considered as well as the importance of the sustainability of the model.

CB added that housing, although mentioned in the proposal, could be strengthened, recognising the contribution housing could bring to the proposal i.e. signposting, community navigation, interacting platform.

MWJ queried, even though the timescale is tight, if the proposal was sufficiently challenging and ambitious and if consideration had been given to presenting a bigger proposal to incorporate other services.

BJ stated that a larger bid had been created initially, which was downscaled after reflecting on the practicality of the delivery and the permitted timescale. The current proposal includes a huge amount of work to be done with the independent and third sector to have a structure for unqualified staff to develop a career structure.

BJE added that, as far as we are aware at present, the ICF funding also comes to an end in March 2020 therefore, this also needs to be considered in the context of sustainability.

The NWRPB was in agreement to endorse the Community Services Transformation proposal.

#### Integrated early intervention and intensive support for Children and Young People

NA reported WG have issued a letter in response to the Children's proposal and reported also on a subsequent meeting with WG on a visit to Flint to address the following issues:

- The fund does not include research nor does it include capital funding (revenue only)
- Further information is required on the sustainability of the service in year 3.
- Clarity required on why we are bidding for the Transformation fund rather than using other grant funding.
- Accountability and governance.

	<p>The Children’s proposal will be re-submitted in January 2019.</p> <p><u>Seamless service for people with Learning Disabilities</u>  This proposal was the first to be submitted and endorsed. The new posts are currently being advertised for recruiting to the team of 8 across the region. A draft service specification will be issued shortly to secure expert advice/evaluation for the project. NA reported not being aware of any other LD proposal submitted in Wales and for this reason there is a real opportunity for the region to take this work forward in a significant way.</p> <p><u>Together for Mental Health in North Wales</u>  A letter included in the meeting pack confirms the endorsement of the proposal by WG. Governance delivery will be through the T4MH board and reported to the NWRPB. A meeting is being arranged to collate final WG information for the bid.</p> <p>MWJ, in her capacity of chair BCU MH board thanked everyone involved with this proposal, stating that the T4MH Board is an exemplar in the field, presenting a unique opportunity to work effectively together.</p> <p>GR thanked everyone who have been involved with all four proposals and the effort undertaken to secure funding for North Wales. This is a significant opportunity to make a real difference for the region and a huge effort by all will be required to accomplish and deliver this transformation.</p>	
<p><b>4.</b></p>	<p><u>Update on the All-Wales Dementia Allied Health Practitioner Consultant Post</u>  TO reported on the opportunity to submit expression of interest for the hosting arrangements by 26.10.2018. WG have indicated the post could possibly be filled by an OT or a physiotherapist. There is interest from Local Government and TO is awaiting response from WG colleague.</p> <p>Dementia. A letter has been received from the Commissioner in agreement to progress with the work. BCU will lead on Welsh and a BCU specialist nurse will link in with Commissioner’s office. There is an opportunity here to look at alterations and modifications within the service.</p> <p>TO also reported that the Health Board is currently advertising for a second Consultant Nurse for Dementia. The second post focusses on physical health in terms of working with people with dementia and this is progressing.</p>	
<p><b>5.</b></p>	<p><u>Learning Disabilities Strategy (LD)</u>  The board received an update from NA and SB on the final draft of the LD strategy, being presented today for formal approval from the NWRPB.</p>	

NA reported the LD Strategy was developed prior to the LD Transformation Bid and sets out how partners will work towards an integrated LD service in North Wales, developed jointly by partners including people with lived experience.

The consultation carried out between April and July 2018 received a significant amount of responses and various engagements events ensured the strategy was viewed by a wide and varied audience, with all responses fed into the final documents. An easy read version was also provided.

To achieve the vision the strategy will be delivered through integrated work on five work packages:

- Integrated structures
- Workforce Developments
- Commissioning and procurement
- Community and Culture change and
- Assistive Technology

The key to achieving the vision of the above work packages will be to work with local communities to make sure people with learning disabilities are truly valued and included in their communities.

JL highlighted what is a greater endorsement than the LD transformational bid already approved by WG.

JL also pointed out the HIW LD review (November 2016) is not cited in the strategy and highlighted the review included important recommendations and illustrated distinction between health and social care for people with LD and identifying the difference between medical need and care and support.

NA confirmed this review is not referenced in the LD strategy, and would be taken forward within the expert advice section of the transformation bid.

JG commended the team on their huge effort undertaken on consulting on the LD strategy.

CB enquired on the governance, specifically in relation to the role of housing providers and their role of providing suitable accommodation. NA agreed the commissioning and procurement strand will be developed jointly with housing partners.

SB welcome the important reference to equality and human rights matters within the document.

ME suggested connections are also made locally in relation to governance on the strategy so that the work goes hand in hand with cluster work, and ultimately form a natural part of all services.

	<p>NA advised the LD strategy has already been presented and endorsed through FCC political process, North Wales CEO Cross Sector meeting and the Strategy Partnership and Population Health meeting.</p> <p>The NWRPB was in agreement to endorse the LD strategy. Each partner is requested to take the document through their own political route for endorsement.</p>	<p>Each partners to ensure the LD strategy is taken through their political process</p>
<p>6.</p>	<p><u>ICF Half Year update</u> The board received an update on ICF from Neil Ayling.</p> <ul style="list-style-type: none"> <li>• Capital - The Grant Award Letter is awaited on the ICF Capital from WG. The Main Capital Programmes (MCP) (&gt; £100k) and the Discretionary Capital Programmes (DCP) (&lt; £100K) have been submitted to the Minister. Approval normally takes a week or so. Once Ministerial approval has been received a grant award letter for the DCP and in principle letter for the MCP projects will be received. A grant award letter for the MCPs will be issued once the actual costs have been agreed.</li> </ul> <p>ICF Capital for the Laurels Project in Wrexham has been withdrawn, leaving a underspend of £201,407. There are possibly further projects at risk due to timescales.</p> <ul style="list-style-type: none"> <li>• The revised guidance documents is due out 1st Feb 2019. National Workshops are currently being held to write and update the guidance.</li> <li>• Recent response from WG approving the final project of the Dementia Action Plan. The total allocation is £1,825,857.</li> </ul> <p>BJE pointed out that a regional risk register has now been created as a result of one of the recommendations highlighted in Fflur Jones (Audit Office) recent ICF review. Local risk registers are already in place.</p> <p>The NWRPB were in agreement to endorse the following actions:</p> <ol style="list-style-type: none"> <li>1. To note the ICF Quarter 2 Financial Summary and the subsequent Change Notifications in accordance with the 2018/19 Guidance.</li> <li>2. Note the assurance that we will continue to monitor and manage spend of the 2018/19 ICF allocations, however, there have been significant delays in approvals from Welsh Government, noted in the Regional Risk Register.</li> <li>3. Note the Welsh Government requirements and deadlines for reporting and signoff.</li> </ol>	
<p>7.</p>	<p><u>What Matters conversation</u> TO provided a brief update on the proposed 'What Matters' workshop. It is aimed to hold this workshop at the beginning of 2019. The session will be particularly beneficial for new NWRPB members and provide an</p>	

	<p>opportunity to discuss and challenge specific issues. Items for consideration will include:</p> <ul style="list-style-type: none"> <li>• RPB and transformation fund work-streams</li> <li>• RPB vision</li> <li>• Develop an up to date RPB Work Programme</li> </ul> <p>TO and MWJ agreed to lead on sourcing an external facilitator for the workshop, discussion topics and timelines.</p> <p>RPB members were also in agreement and would value the input to agree the vision and guidance and the opportunity to network on more regular informal sessions.</p> <p>ME in her capacity as BCUHB Associate Member suggested Mark Wilkinson to present the BCU 3 year plan.</p> <p>DW enquired on the RPB service user representative. As no applications were received for the expression of interest, DW agreed to work with some service users to see whether there is any interest and report back.</p>	<p>TO/MWJ to lead.</p> <p>DW to report back re SU RPB rep.</p>
8.	Any Other Business – nothing to report.	
9.	NWRPB members welcomed the opportunity to network over a buffet lunch.	
	<p><b>Date of the next meeting:</b>  Friday 11<sup>th</sup> January 2019  9:00 am – 12:30 pm</p>	