



CYDWEITHREDFA GWELLA GWASANAETHAU  
GOFAL A LLESIANT **GOGLEDD CYMRU**

**NORTH WALES** SOCIAL CARE AND WELL-BEING  
SERVICES IMPROVEMENT COLLABORATIVE

# ICF Decision making process

## Background

Effective monitoring and evaluation arrangements are important to provide Welsh Ministers with assurances that ICF allocations are being fully utilised in delivering effective integrated and preventative services.

Regional Partnership Boards must ensure that they have robust monitoring arrangements in place to ensure schemes funded via ICF deliver intended outcomes on time and within budget.

Regional Partnership Boards must provide reports on a quarterly basis outlining what has been achieved to date utilising ICF revenue and capital funding. Each report must be cumulative and summarise the overall position at the specified point of the financial year in relation to frail and older people, people with learning disabilities and children with complex needs, and WCCIS. Monitoring reports to be submitted to Welsh Government as set out in the ICF Guidance 2019.

The funding will be allocated to health boards within regional partnerships, but spending decisions must be taken collaboratively by the wider Regional Partnership Board. The board must have oversight and ensure the effective use and delivery of the ICF. The fund is designed to promote partnership and collaborative working, and decision making on how it is used must reflect this.

In relation to capital expenditure we must ensure that where we are providing funding of over £100,000 or more to a third party organisation to achieve the delivery of any or all of the Purposes and a property is involved, then we will enter into arrangements to protect the funding and prevent a disposal of the property without your written consent. These arrangements will be agreed by the members of Regional Partnership Board and by WG within six months of the date of this award.

If the funding being provided is between £100,001 and £250,000 then these arrangements should be secured against the property for a period of 5 years from the final payment of the funding.

If the funding being provided is £250,000 or more then the arrangements should be secured against the property for a period of 10 years from the date of the final payment of the funding. Should the third party organisation wish to dispose of the property whilst the legal charge remains in place then the provisions contained in Schedule 5 need to be complied with.

ICF capital and revenue funding is available for the financial year in which it is allocated by Welsh Government. **There is no capacity to overspend as there is no end of year flexibility, and funds cannot be carried over into the next financial year.**

Annually	Who	Quarter 1
Draw up and issue ICF Financial Allocations	FCC Finance	As soon as received from WG
Revenue Investment Plan - submit to Regional Collaboration Team	ICF Operational Leads	Mid April
Regional Revenue Investment Plan - Collate	Regional Collaboration Team	Mid to late April
Regional Revenue Investment Plan - Verify Finance	FCC Finance	Mid to late April
Revenue Investment Plan - papers for Regional Leadership Group	Regional Collaboration Team	Mid to late April
Revenue Investment Plan - endorsed by Regional Leadership Group	Regional Collaboration Team	End of April
Revenue Investment Plan - submitted to Regional Partnership Board	Regional Collaboration Team	Mid May
Revenue Investment Plan - submitted by WG deadline	Regional Collaboration Team	End of May
Publish Plan on Regional Collaboration website (linked from partner websites)	Regional Collaboration Team	1 June

<b>Monthly</b>	<b>Who</b>	<b>Day of month</b>
BCU Finance data to LA Finance Leads (All streams, including Capital) including service sign off	BCU Finance	Working day 6
LA submit claims to FCC Finance including LA Service sign off	ICF Finance Leads	Working day 10
Consolidated Finance claim sent to BCUHB for payment	FCC Finance	Working day 11
BCU pay LA claims	BCU Finance	Working day 15
Submit Monthly Outturn Report to WG	FCC Finance	Working day 20

<b>Quarterly</b>	<b>Who</b>
BCU Finance data to LA Finance Leads (All streams, including Capital) including service sign off	BCU Finance
LA submit claims to FCC Finance including LA Service sign off	ICF Finance Leads
Consolidated Finance claim sent to BCUHB for payment	FCC Finance
BCU pay LA claims	BCU Finance
Collate Annex C reports: (Q1 Project Status & Finance Q2 Project Status, Outcomes & Finance Q3 Project Status & Finance Q4 Project Status, Outcomes & Finance) and submit to Regional Collaboration Team	ICF Operation Leads
Collate Regional Annex C report – Project Status & Outcomes	Regional Collaboration Team
Verify Finance Regional Annex C report	FCC Finance
Send report to Chair RPB/BCUHB CEO and counter signed BCUHB Finance Director	Regional Collaboration Team
Report included in papers for Regional Leadership Group	Regional Collaboration Team
Report endorsed at Regional Leadership Group	Regional Collaboration Team
Report submitted by WG deadline	Regional Collaboration Team
Report submitted to Regional Partnership Board	Regional Collaboration Team

# Integrated Care Fund (ICF): Process for decision making in West area, North Wales Region



Ideas for use of ICF funding gathered from Local Authorities, Betsi Cadwaladr University Health Board (BCUHB) Service leads and Third Sector organisations (using ideas proforma)

**West ICF Co-ordination Group**

Meets monthly / bi-monthly to discuss / co-ordinate

- PID ideas
- Finance slippage management
- Project monitoring and completion of all data returns to WG



ISB Integrated delivery

LIT Mental Health West

Integrated Delivery Group - Adults

Integrated Delivery Group - Children

Integrated Delivery Group - Wellbeing

ISB Task and Finish Groups

Integrated Service Board (ISB) is the strategic decision making group for proposed spend in Gwynedd and Anglesey. Role of ISB to agree funding plans for ICF and transformational monies and submit to Regional Partnership Board

West Area ISB

- Gwynedd and Anglesey Local Authorities
- BCUHB West Area Management Team
- Mantell Gwynedd
- Medrwn Môn
- Housing

**Gwynedd and Anglesey Public Services Board**

Final ratification of ICF  
PID's / RIP proposals

PID ideas and completed PIDs from ICF Co-ordination Group are discussed and approved in principle by ISB Integrated Delivery Groups for final submission to ISB

# Integrated Care Fund (ICF): Process for decision making in Central area, North Wales Region



Ideas for use of funding outweigh funding available



Each partner is expected to have mechanisms within their own organisations to inform and consult with those whom they represent on the group.

Any decisions that need to be made about competing priorities within a single organisation need to be consolidated so that there is a clear view from each by the time the Partnership Group meets

Children and Young People's Group

Older People and Dementia Group

Capital Group

Learning Disability and Children with Complex Needs Group

All representatives bring ideas and suggestions from their organisation or sector for discussion/ agreement

## Central Area Integrated Services Board

- Conwy and Denbighshire Local Authorities
- Area Management Team, BCUHB
- Conwy Voluntary Services Council
- Denbighshire Voluntary Services Council
- Cartrefi Conwy
- BCUHB Mental Health and Learning Disabilities

This group provides strategic leadership to the development of the model for Health and Wellbeing Services within the Area. To develop and oversee the delivery of integrated services in the counties of Conwy & Denbighshire in line with the agreed objectives of the Health Board and partner agencies, including WAST, the Local Authorities; and the local delivery of the Part 9 Regional Partnership Board priorities.

Context for decision making re use of ICF at every stage:

- The potential use of funding far exceeds the allocation of funding available - all funding decisions are therefore taken in consideration of other funding streams available, including core budgets and where gaps remain
- All funding decisions are taken in consideration of where they can add most value against the main strategic objectives for partners and the public
- Timescales for decision making are often tight
- Funding is short term and not always suitable for that reason for some kinds of investment

## Integrated Care Fund (ICF): Process for decision making in East area, North Wales Region



Ideas for use of funding outweigh funding available



Each partner is expected to have mechanisms within their own organisations to inform and consult with those whom they represent on the group.

Any decisions that need to be made about competing priorities within a single organisation need to be consolidated so that there is a clear view from each by the time the Partnership Group meets

All representatives bring ideas and suggestions from their organisation or sector for discussion/ agreement

### East Area ICF Partnership Group

- Flintshire and Wrexham Local Authorities
- Area Management Team, BCUHB
- Flintshire Local Voluntary Services Council
- Association Voluntary Organisations Wrexham
- Housing Strategy Group Reps from each county

The role of this group is to agree a funding plan to submit to the Regional Partnership Board for endorsement, monitor performance of all schemes, monitor spend and approve in year changes of budget allocations between schemes.

This group is the strategic decision making group for proposed spend in the two counties.

Context for decision making re use of ICF at every stage:

- The potential use of funding far exceeds the allocation of funding available - all funding decisions are therefore taken in consideration of other funding streams available, including core budgets and where gaps remain
- All funding decisions are taken in consideration of where they can add most value against the main strategic objectives for partners and the public
- Timescales for decision making are often tight
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