

**North Wales Regional Partnership Board**

**INVOLVEMENT DESCRIPTION FOR SERVICE USER BOARD MEMBERS**

**APPOINTMENT:** Service User Board Member, North Wales Regional Partnership Board

**ACCOUNTABLE TO:** North Wales Regional Partnership Board

**WORKING WITH:** Members of the Regional Partnership Board, local Third Sector Networks, individual and carer groups, statutory partners.

**REIMBURSEMENT** Currently Voluntary basis with full reimbursement of reasonable expenses

**APPOINTMENT TERM** Two years

**TIME COMMITMENT** Approximately 1 day per month

***Role of the local North Wales Regional Partnership Board***

The North Wales Regional Partnership Board provides leadership in decision making, guidance, influence and support to ensure successful delivery of Health and Care Services to people in North Wales.

**Role of the Service User Partnership Board Member**

Membership of the North Wales Regional Partnership Board for service user provides a voice for people in contact with health and social care services for people of all ages. The members chosen to represent service users will be recruited and appointed through completing an expression of interest form. Once the deadline has passed, provided the person specification is completely filled in and meets the general requirements for membership, people will be invited to attend a virtual peer selection meeting to discuss the role and the requirements. The person appointed will be encouraged to attend other engagement forums also.

The selection process for service users participating in the North Wales Regional Partnership Board needs to ensure the representative selected collectively represent the diversity of those who have experience of or have previously been in contact with health and/or social care services in North Wales.

The person will be given the appropriate support to be fully functioning members of the Partnership. Papers will be distributed within enough time to understand and digest the information. Documentation will be clear and accessible, avoiding the use of acronyms or jargon. Information will be circulated to people in ways and in formats most useful to them.

**Personal skills**

These criteria will be assessed during the application and subsequent peer selection process

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| **CRITERIA** | **E = Essential D = Desirable** | **Expression of Interest (EOI)/Recruitment process** |
| Service User currently using health and social care services provided by North Wales | **E** | EOI |
| Willing to establish strong links with local groups/forums connected with health and social services | **E** | EOI/Peer Selection Process |
| Able to meet a regular time commitment for involvement on the Regional Partnership Board | **E** | EOI |
| Ability and skills to promote the perspectives of service users and to reflect their views. Understanding of “Representation”. | **E** | EOI/Peer Selection Process |
| Ability to work alone or role share and/or as part of a team in partnership | **E** | EOI |
| Ability to keep abreast of local and national health and social care legislation, policy and practice | **E** | EOI/Peer Selection Process |
| Good communication skills at all levels and through a variety of mediums | **E** | EOI/Peer Selection Process |
| Ability to be assertive when necessary | **E** | Peer Selection Process |
| Ability to be challenging, in a constructive manner | **E** | Peer Selection Process |
| Flexible and adaptable | **E** | EOIPeer Selection Process |
| IT skills or willingness to learn | **D** | EOI |
| Welsh speaker | **D** | EOI/Peer Selection Process |