



CYDWEITHREDFA GWELLA GWASANAETHAU  
GOFAL A LLESIANT **GOGLEDD CYMRU**

**NORTH WALES** SOCIAL CARE AND WELL-BEING  
SERVICES IMPROVEMENT COLLABORATIVE

# North Wales Regional Partnership Board

## Carer Representative

**Want to play a key part in making decisions about Health and Social Care Services in North Wales?**

**Do you provide care for someone who has/needs care and support services?**

**If so, this might be for you.**

**The North Wales Regional Partnership Board is seeking to recruit a Carer representative onto its Board. This can be one person undertaking the whole role or two people can put in joint application if they wish to share the role.**

**We are looking to recruit Carer representative to join the Board from June 2023 for a term of 2 years.**

The North Wales Regional Partnership Board has been established by the new Social Services and Well-being Act (2014) and aims to improve the health and wellbeing of all people in North Wales. This position is voluntary however, travel and subsistence costs will be paid.

If you are interested in finding out more about this exciting opportunity, please contact Catrin Roberts Head of Regional Collaboration ([Catrin.Roberts@denbighshire.gov.uk](mailto:Catrin.Roberts@denbighshire.gov.uk)) 01824712521

**Expressions of interest to be submitted to: [Catrin.Roberts@denbighshire.gov.uk](mailto:Catrin.Roberts@denbighshire.gov.uk) by Friday 19<sup>th</sup> May 2023.**

Catrin Roberts  
Head of Regional Collaboration  
County Hall, Wynnstay Road,  
Ruthin, LL15 9AZ

**Peer selection meeting will be arranged as soon as possible thereafter.**



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## **NORTH WALES REGIONAL PARTNERSHIP BOARD – Information for Carer Representative**

### **1. BACKGROUND**

- 1.1 Regional Boards are a legislative requirement under the Social Services and Well-being (Wales) Act 2014 (Part 9) and the Partnership Arrangements (Wales) Regulations 2015.
- 1.2 The regulations set out by Welsh Government establishes the main requirements, purpose and responsibilities of the Regional Partnership Board.

### **2. PURPOSE**

- 2.1 The Board will provide strategic advice and guidance; be supportive and enabling whilst also constructively challenge, specifically in relation to:
  - Responding to the population assessment in accordance with section 14 of the Act;
  - Implementing the plans for each of the local authority areas covered by the Board under section 14A of the Act;
  - Ensuring the partnership bodies provide sufficient resources for the partnership arrangements in accordance with their powers under section 167 of the Act;
  - Promoting the establishment of pooled funds where appropriate;
  - Ensuring that services and resources are used in the most effective and efficient way to improve outcomes for people in their region;
  - Preparing an annual report for Welsh Ministers on the extent to which the board's objectives have been achieved;
  - Providing strategic leadership to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this
- 2.2 The Regional Board will prioritise the integration of services in relation to:
  - Older people with complex needs and long term conditions, including dementia;
  - People with learning disabilities;
  - Carers, including young carers;
  - Integrated Family Support Services;
  - Children with complex needs due to disability or illness.

### **3. CARER MEMBER RESPONSIBILITIES**

Responsibilities include;

- To provide a Carer perspective to the business of the Regional Partnership Board (RPB), it is not required that you provide the views of broader carer's
- To contribute to discussions that take place during RPB meetings, based on your own experience as a Carer
- To prepare for RPB meetings by reading the agenda and papers in advance and raising any issues for clarification with the Chair or Head of Regional Collaboration
- To maintain the confidentiality of agenda papers, discussion and decisions made
- To attend RPB meetings which are being held virtually via Zoom or Teams platforms at present
- To make sure you understand the priorities and objectives of the RPB and communicate them to others as required
- To provide a link between the RPB and other service users/carers as required
- To become a member of the regional carer's group if your capacity allows for this
- To join national meetings organised by national Carer's organisations or Welsh Government if your capacity allows for this.

### **4. Term**

Two years

### **5. Frequency of NWRPB meetings**

Monthly.

### **Support offered:**

We run a 'buddy' system where you can receive support from another member of the Board during your term. The amount of support that you will need may vary and arranged following further discussion.



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## **North Wales Regional Partnership Board**

### **INVOLVEMENT DESCRIPTION FOR CARER BOARD MEMBER**

**APPOINTMENT:** Carer Board Member, North Wales Regional Partnership Board

**ACCOUNTABLE TO:** North Wales Regional Partnership Board

**WORKING WITH:** Members of the Regional Partnership Board, local Third Sector Networks, individual and carer groups, statutory partners.

**REIMBURSEMENT** Voluntary basis with full reimbursement of reasonable expenses

**APPOINTMENT TERM** Two years

**TIME COMMITMENT** Approximately 1 day per month for preparing for meetings of the Board; if your capacity permits attendance at other meetings regionally or nationally this will be in addition.

### ***Role of the local North Wales Regional Partnership Board***

The North Wales Regional Partnership Board provides leadership in decision making, guidance, influence and support to ensure successful delivery of Health and Care Services to people in North Wales in line with the Social Services and Well-Being Wales Act 2014.

### **Role of the Carer Partnership Board Member**

Membership of the North Wales Regional Partnership Board provides a voice for people in contact with health and social care services for people of all age. The members chosen to represent people will be recruited and appointed through completing an expression of interest form. Once the deadline has passed, provided the person specification is completely filled in and meets the general requirements for the position you will be invited to a peer selection meeting which will involve two or three current members of the RPB to have a more in-depth discussion about your submission.

Representatives will be given the appropriate support to be fully functioning members of the Partnership. Papers will be distributed a week before the meeting to read and digest the information.

Documentation will be clear and accessible, where there is the use of acronyms or anything you are not sure about you can ask for clarity to assist you in understanding the papers.

## Personal skills

These criteria will be assessed during the application and subsequent peer selection process

CRITERIA	E = Essential D = Desirable	Expression of Interest (EOI)/Recruitment process
Currently a Carer supporting individuals in contact with health and social care services provided in North Wales or has been a Carer in the past 3 years.	E	EOI
Currently a Carer for a person who has used health and/or social services provided in North Wales or has been a Carer in the past 3 years.	E	EOI
Willing to establish strong links with local groups/forums connected with health and social services (if your capacity allows for this)	E	EOI/ Peer Selection Process
Able to meet a regular time commitment for attending the Regional Partnership Board	E	EOI
Ability and skills to promote the perspectives of carers and to reflect their views. However, it is recognised that it may not be possible for you to link into other Carer's to obtain their views.	E	EOI/ Peer Selection Process
Ability to keep abreast of local and national health and social care legislation, policy and practice	E	EOI/ Peer Selection Process
Good communication skills at all levels and through a variety of mediums	E	EOI/ Peer Selection Process
Ability to be assertive when necessary	E	Peer Selection Process
Ability to be challenging, in a constructive manner	E	Peer Selection Process
Able to access on-line meetings and meetings papers via computer.	D	EOI
Welsh speaker	D	EOI/ Peer Selection Process

**North Wales Regional Partnership Board**  
**Expression of Interest**  
**Carer Representative**

Is this an individual or joint application? \_\_\_\_\_

Applicant 1

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL \_\_\_\_\_ Email \_\_\_\_\_

Applicant 2

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TEL \_\_\_\_\_ Email \_\_\_\_\_

**Data Protection – We will keep your contact details private/confidential. They will only be used for contacting you directly about recruitment on to the North Wales Regional Partnership Board and the process for membership. The content of your Expression of Interest may be shared/used with others during the Peer Selection Process. You will have an opportunity of sharing this in whatever way you wish.**

We would like you to describe your skills and experiences below. Please refer to the Role Description and/or other supporting membership documentation provided. **If this is a joint application, please answer the questions on behalf of both applicants.**

**1. We are looking for people who have strong involvement and influencing skills.**

*Please describe what you have done in this area. Who were you trying to influence and/or involve and why? How did you use these skills? What was the outcome?*

**2. We are looking for people able to draw on their own recent or current experiences of using health and/or social care services in North Wales to inform their role on the North Wales Regional Partnership Board.**

*Please outline some of your experience and how you would relate it to this role?*

**3. We are looking for people who may be able to draw on existing networks that you are involved in and/or potential for reaching new people. Please describe your experience of this and how you would use it to benefit the Regional Partnership Board? Please mention if you are a member of another local or national organisation such as a charity, local group, etc.**

**4. We are looking for people who are able to work as part of a team. How do you or did you interact with other team members? Give an example of a success, and your part in it, including any problems and how they were resolved.**



**5. We are looking for people who are highly motivated and committed. Please describe your interest in becoming a member of the Regional Partnership Board?**

**Please answer all questions above.**

**If you do not have enough room within the form to write all you'd wish, additional pages may be attached**

Completed applications can be sent to: [Catrin.Roberts@denbighshire.gov.uk](mailto:Catrin.Roberts@denbighshire.gov.uk) by **Friday, 19<sup>th</sup> May 2023**