



CYDWEITHREDFA GWELLA GWASANAETHAU
GOFAL A LLESIAANT **GOGLEDD CYMRU**

NORTH WALES SOCIAL CARE AND WELL-BEING
SERVICES IMPROVEMENT COLLABORATIVE

Minutes of the North Wales Regional Partnership Board Meeting

14 October 2022

9:00 am to 1:00 pm

Via Zoom

Present:	Mary Wimbury (Chair), Alwyn Jones, Alison Kemp (in attendance for Alyson Constantine), Andrea Hughes, Ann Woods, Catrin Roberts, Sally Baxter (in attendance for Chris Stockport), Cllr Elen Heaton, Cllr Dilwyn Morgan, Cllr John Pritchard, Cllr Gary Pritchard, Dylan Owen, Estelle Hitchon, Ffion Johnstone, Fôn Roberts, Gill Harris (in attendance for Jo Whitehead), Helen Corcoran, Iwan Davies, Jenny Williams, Julie Francis (in attendance for Sam Parry); Lucy Reid, Nicola Stubbins, Dawn Holt (in attendance for Neil Ayling), Meinir Williams-Jones, Shan Lloyd Williams, Teresa Owen
Apologies:	Alyson Constantine, Chris Stockport, Cllr Alun Roberts, Cllr Liz Roberts, Cllr Christine Jones, Dave Hughes, Jo Whitehead, Dr Lowri Brown, Neil Ayling, Ricki Owen, Sian Tomos, Sam Parry, Trudy Ellis
In attendance:	Kathryn Whitfield, Programme Manager, Seamless Services for People with Learning Disabilities (for agenda item 2) Stephanie Hall, Planning and Development Officer, Seamless Services for People with Learning Disabilities (for agenda item 2) Kim Killow, Planning and Development Officer, Seamless Services for People with Learning Disabilities (for agenda item 2) Jane Trowman, Acting Assistant Director – Care Homes Support & CHC Commissioning (for agenda item 3) Janine Edwards, Regional Project Manager, Population Needs Assessment (for agenda item 4) Sarah Bartlett, North Wales Regional Innovation Coordination Hub Manager (attending for the workshop)

1 Welcome, introductions and apologies

The chair welcomed everyone to the meeting and apologies were noted as above.

The chair formally welcomed Cllr Dilwyn Morgan as vice-chair and Dylan Owen, recently appointed Corporate Director and Statutory Director of Social Services, Gwynedd Council.

The chair also thanked Delyth Lloyd Williams, Carer representative for her contribution to the board, and wished her well for the future.

2 Life After School Report

KW, KK and SH attended to present Life After School, co-produced with young people from TAPE youth club, providing detail of the onward journey for young people with learning disabilities in North Wales.

The project focusses on young people with learning disabilities moving on from specialist secondary school, and centres on how well the region is currently meeting individual development needs; what's working well/ not working well and scope for good practice.

Main findings include:

- Data;
- The Act;
- Experience of transition;
- Specialist college;
- Post -16 options and opportunities

The report and recommendations have been reviewed with the Children's Commissioner for Wales Office with links to the work on No Wrong Door. The progress on update within key recommendations include:

- ALNET Wales regional post-16 offer – transition policies/ protocol between health, social care and education;
- Pathways into employment – North Wales Supported Employment Strategy for people with learning disabilities – new Supported Employment Service model from April 2023 (young people key priority) – bid to RIF;
- Technology – scoping with schools, good practice and identifying other resources to support transition and independence;
- Need for holistic approach to IDP e.g., planning ahead for accommodation key for those with most complex needs. Aiming to address through post-16 group;
- Upscaling Family Transition Project

Discussion enquired to:

The timescale for implementation and the recognition from the public sector, colleges etc and proposed an update is provided on this work to a future RPB meeting.

A new timeline work-stream has been implemented and the board will be kept fully informed of all work.

Integration into communities is dependent on the willingness of the workplace, addressed through the supported workplace strategy to address particular learning and training needs of individuals.

The NWRPB were in agreement to note the Life After School work, and an update report will be provided to a future NWRPB meeting.

3 Increasing Community Capacity – verbal update

JT provided an overview of the regional plan in relation to the Additional Community Capacity for North Wales which supports patient flow for the winter. The WG requirement pan Wales is 1000 placements, with 243 placements required across North Wales.

6 themes have been identified to focus this work and includes: -

- Optimizing Hospital Discharge
- Step down to recover
- Maximizing Care Home Capacity
- Workforce
- Expanding 3rd Sector
- Admission Avoidance

No additional funding has been made available from WG to deliver this requirement, the funding will be made available through the RIF and/or care budgets.

Significant work has already been undertaken across the health board and social services; the Delivery Unit meeting fortnightly and discussion also being undertaken in various other forums across the region, with the Third Sector and Housing identified as being key to developing and delivering initiatives to improve outcomes for the population of North Wales.

To date, a shortfall of 10% of the overall target of 243 has been identified. 13 funding schemes delivering over 200 placements have been identified with a further 25 pipeline schemes to deliver the deficit.

The capacity has remained static for the last few weeks, signalling a challenge prior to winter and the urgent need to increase capacity within the H&SC community. JT informed the NWRPB will be kept informed via the fortnightly submissions from the Delivery Unit to WG.

SLW informed NW HA CEO's have approached the Delivery Unit to discuss in what way the Housing Sector could collaborate, and JT confirmed that a meeting will be arranged shortly.

MW enquired how the work was progressing with registered providers and using capacity in domiciliary care and care homes.

JT informed the Delivery Unit will be going out for an EoI to care homes to provide step down care, and focus groups have also been held with providers.

Issues remain in the domiciliary care market with providers handing back packages to Local Authorities, the market remains fragile, and the Delivery Unit has linked overseas recruitment in an attempt to support the sector.

LR believed further work required to be completed in relation to hospital avoidance to provide support to Care Homes; with support being provided to staff to undertake difficult conversations and having the confidence to discharge and working to the new national guidance and new discharge policy.

NS informed work is currently being undertaken in BCUHB to understand how D2RA is aligned to the work on the 6 goals, in order to make discharge to recover assessments easier to navigate. For the best outcome, individuals need to be placed in care home with therapeutic re-ablement, and a whole system approach.

GH informed of Primary Care events scheduled in BCUHB, and partners are encouraged to input their expertise into these events, to support the best resolution to avoid hospital admission in the first place.

Winter Plan

CR informed that only details of the BCUHB Winter Plan has been requested for WG this year; no additional funding is available for this work and work is ongoing in relation to discussions. The Winter Plan will be collated by the Regional Collaboration Team, and in doing so, will provide an understanding of the activity taking place across the region, and the region will be well prepared to respond to any amendments as they arise.

The Winter Plan will be presented to the November NWRPB.

Actions

- Winter Plan –NWRPB November agenda
- Circulate latest DU Community Capacity data - RW

4 Census Data

The board received an update from JE regarding the new census data.

The census, held every 10 years provides information that Local Authorities and the Health Board need to develop policies, plans and allocation of funding.

Following the 2020 census, the first set of results have started to filter through. The results are provided on the basic population rounded level at unitary authority only and account of household estimates.

The information provided highlights the key results for North Wales, comparison with other population bases, possible implications, and the data release schedule.

Further detailed information on population profile, work, economic position, health, and protected characteristics will be released in phases over the coming 18 months.

JE offered to support and assist regional partners with census queries/greater investigation on data issues, as they arise over the next 18 months.

JE informed the original Population Needs Assessment will not be refreshed but left as a standard document. As a replacement, the topics will be refreshed on a rolling phase; housing and homelessness are being undertaken first as this was seen as a gap in the original work. The chapters will be updated annually, in readiness for the next PNA 5-yearly review, when most of the information will already be in place.

RCT contact details:

Janine Edwards, Regional Project Manager, Population Needs Assessment -
01824 706103

Janine.edwards@denbighshire.gov.uk

<https://www.northwalescollaborative.wales/census>

5 Regional Capital Funding

The board received an update from CR on the two new regional capital funding streams, and CR outlined the proposed regional decision-making process and governance structure for capital projects to enable the Regional Partnership Board to progress funding applications to Welsh Government.

HCF (Allocation of £14.2M distributed to partners):

- The region needs to provide WG with a firm forecast of this year's financial spend (from the £14.2m HCF funding allocated for 2022 / 2023) by 31st October 2022;
- The current forecast is that £7m of this funding will be unallocated. To date 7 applications totalling £2.6M have been submitted with an additional 12 applications totalling £4M expected together with the Discretionary Capital Programme of £775K;
- The RCT Project Team is maintaining contact with partners across the region to monitor that confirmed allocated funding for 2022 / 2023 will be spent in this financial year, and identifying other schemes to maximise the funding;
- WG has confirmed that unallocated HCF funding for 2022 / 2023 cannot be carried forward;
- It is anticipated that funding beyond 2022 / 2023 will be fully utilised;

IRCF (Partners to bid for this investment split over 3 years- £50M (2022-23); £60M (2023-24); £70M (2024-25):

- Due to delay with documentation, partners have been submitting funding applications via the path finder process set out by WG at the start of the financial year. The funding proposals are currently with WG, and we are awaiting further correspondence;
- As part of the schemes, each RPB is required to develop a 10-year Strategic Capital Plan, bringing together health, social care, housing, third sector, education, and regeneration partners to develop integrated service delivery facilities accommodation-based solution.

- Regional colleagues are currently working with partners on the first draft which is required by WG 30.4.2023, final plan by 31.7.2023;
- WG have allocated £200K potential funding to resource developments, to support RPBs to build staff capacity and expertise to develop these plans.

The Capital regional governance structure was agreed at the March Leadership Group meeting, and due to the level of complexity of the capital workstream it was agreed that a Programme Board is established to manage capital funds. Following the recruitment of the Regional Capital Programme Manager, it is also proposed that a Capital Fund Approval Panel is established to support the process, by drawing on expertise across the region to ensure a robust process to challenge applications, and work has progressed on developing the Capital Fund Approval process and membership and structure of the Capital Fund Board and Capital Fund Approval Panel.

CR informed the process used for reviewing and approving applications requires to be as streamlined as possible and fit with existing governance arrangements/timescale already in place, and the information will be presented to the NWRPB in Nov/Dec

The NWRPB are requested to:

- To note the position on the new regional capital funding streams.
- To approve the proposed Capital Fund Board governance structure and membership.
- To approve the proposed Capital Fund Approval Panel governance structure and membership

Discussion highlighted:

- Sensible to have a process to challenge bids robustly with individuals with expertise already sitting on the Capital Board rather than creating additional structures;
- Information on the Capital Fund Board and Capital Fund Approval Panel membership needs to be clear, with further information required on who is deciding how nominations are appointed;
- Title of the Capital Fund Approval Panel to be re-considered – to ensure everyone understand their role – the Panel are not responsible for approval, only to challenge and review, the approval will lie with the NWRPB;
- How will the Board and Panel feed into the RPB;
- How can we ensure appropriate input from the wider partnership to the planning of capital bids.

CR reported that one board to cover both jobs has been considered, but the Capital Panel would be a shorter and focused, meeting on a monthly basis to ensure applications are not delayed, and the Capital Board would meet quarterly.

CR agreed the membership and decisions report would be presented through the LG end of October for approval. Work is also starting on engagement with the

wider partnership on the 10-year Capital Strategic Plan, welcoming all input. The regional team are meeting with partners to discuss potential schemes for the next 12-months.

Actions:

1. To note the position on the new regional capital funding streams.
2. Capital Programme Board membership, governance, and structure - agenda November for approval
3. Capital Fund Approval Panel:
 - Name to be re-considered
 - Governance and membership to be discuss at the November NWRPB

6 BCUHB update

The board received a verbal update on BCUHB from GH:

- Two key appointments have been made to the recent organisational change:
 - Director of Primary Care – Karen Higgins, January 2023 start
 - East Integrated Health Care Director – Michelle Green, January 2023 start
- Increasing number of Covid in hospital settings
- Reduced awareness of Covid in the community due to lack of testing. Further guidance is expected from WG.
- Positive update on Covid and flu vaccinations – all health and social care staff to be encouraged to take vaccine
- YGC Improvement plan is gaining ground

7 NWRPB Workshop

MW provided the context to the workshop. The Covid pandemic interrupted the work of the NWRPB, and the workshop has been planned in order to find new ways of working, build robust structures and planning and overview of time rather than responding to events.

NWRPB colleagues have already informed they do not want to return to meeting in person. However, having spoken to new Board members, some would welcome meeting in person. For this reason, one future meeting, giving colleagues ample notice, will be planned in 2023 to meet face to face. This meeting will be a shorter meeting at 9:30 – 11:30, giving time for travelling to and from the venue.

CR and SB presented the NWRPB Planning Workshop, reporting on the key messages from the NWRPB member survey, the proposed improvements and recapped on the Area Plan, direction from WG, the national models of care for

health & social care under the RIF, and the structure of the NWRPB underpinned by the PNA and MSR priorities.

Members discussion highlighted:

- Agreement to a Forward Work Plan giving clear objectives, priorities, and progress on projects
- A rolling calendar would be required for representatives to present a case study/story at the next session
- An additional recommendation - every other meeting an update on the RIF - spend, committed, risks and issues which would be helpful to keep everyone focused and to make best use of resources.
- Consider a change of name from the NWRPB, where individuals struggle to understand the role and functions of the Board – i.e.

NW Health & Care Board, and how that fits in with national structures.

- New reporting template needs to be clear for everyone, what is the requirement of the NWRPB, to include a brief summary re decision required, giving clarity to every single item.
- Need to reflect the PCPG in the reporting structure
- Further work required within organisations to ensure elected members have an understanding of the role and functions of the NWRPB

NWRPB members were separated into 4 breakout rooms to discuss 3 tasks, and the collated comments will be presented to the November NWRPB meeting.

8 Minutes and actions of last meeting

The minutes of meeting 8.7.2022 were agreed as an accurate record of the meeting.

Outstanding Actions:

- Final Welsh and English copies of the NWRPB Annual Report to be circulated - RW
- ACD - workshop findings once completed - RW
- RIF - TO enquired if the figures provided for Children were for different children or those who attended more than once, and CR agreed to provide a response outside of the meeting – CR to meet with TO
- ICF national evaluation and the regional evaluation to be presented to a future RPB meeting – November/December

9 Any Other Business

Nothing to report

10 The following were included for information:

- Service User, Carer, Third Sector and Provider Members of Regional Partnership Boards – final report from the Task & Finish Group
- Plans for decommissioned hospital beds:
 - Letter from Rocio Cifuentes MBE
 - Letter from Sir Frank Atherton
- No Wrong Door – follow on letter and response
- Presentation by Michelle Williams and James Lewis

Date of next meeting: Friday 11th November 2022